



SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN DIEGO
 CENTRAL DIVISION, HALL OF JUSTICE, 330 W. BROADWAY, SUITE 357, SAN DIEGO, CA 92101

THIS IS NOT AN ORDER
 (Pages Total)

Date:

To: Prospective Bidder
 Number:

From:
 Telephone Number:
 Fax Number:
 E-mail:

Bids not accepted after 2:00 p.m. on _____

Delivery time: _____

Payment Terms: _____

Instructions and Conditions

- | | |
|--|---|
| <ol style="list-style-type: none"> 1. Bidders must submit bid offer on this quotation sheet via the fax or email listed above. 2. Calculate and enter unit price, extended price, and sales tax into the appropriate box for each item. Court is not exempt from California sales tax. 3. Court may reject any or all bids. 4. Quotations are to be firm for a period of 60 days. 5. No substitutions allowed, except as indicated. | <ol style="list-style-type: none"> 6. All items shall be offered Freight On Board (FOB) destination with inside delivery. <p style="text-align: center;"><u>For Printed Items Only</u></p> <ol style="list-style-type: none"> 7. For printed items a quantity variance up to +/- 10% is allowed. 8. Proof(s) shall be submitted within five working days from date of order. |
|--|---|

To Be Completed By Authorized Representative

Company Name: _____ Name: _____

Address: _____ City: _____ State: _____ Zip: _____

E-mail: _____ Telephone Number: _____ Fax Number: _____

Date: _____

Signature

Quantity	Unit	Description	Unit Price	Extended Price
			\$	\$
			Sales Tax	\$
			\$	\$
			Sales Tax	\$
			\$	\$
			Sales Tax	\$
			\$	\$
			Sales Tax	\$
Total			\$	\$