

**CHAPTER 10  
FAMILY SUPPORT DIVISION**

**Rule 5.10.1**

**Family Support Division.** All actions under Title IV-D of the Social Security Act initiated or maintained by the Department of Child Support Services (DCSS) are referred to as “FSD” matters. Case files are delineated and referred to as “DF” files  
(Adopted 1/1/2012; Rev. 1/1/2013; Rev. 1/1/2014; Rev. 1/1/2015; Rev. 1/1/2016; Renum. 1/1/2017)

**Rule 5.10.2**

**Pre-Hearing Mandatory Meet and Confer; Acknowledgment of Advisement of Rights**

**A.** All parties and/or counsel must meet and confer with DCSS on the day of the hearing and prior to appearing in court. The DCSS office at the Superior Court Central Division is at 330 West Broadway (Hall of Justice), Room 456, San Diego, California 92101. The North County DCSS office is located in the Annex Building of the Superior Court North County Division at 325 S. Melrose, Vista, California 92081.

**B.** Parties granted a meet and confer by telephone must be available at the number listed on their telephone appearance request form for at least two hours prior to their hearing.

**C.** Each party must sign and file an *Acknowledgment of Advisement of Rights* (form SDSC D-253) prior to the hearing.

(Adopted 1/1/2005; Renum. 1/1/2006; Rev. 1/1/2008; Rev. 1/1/2009; Rev. & Renum. 1/1/2012; Rev. 1/1/2013; Rev. 1/1/2015; Rev. 1/1/2016; Rev. & Renum. 1/1/2017; Rev. 1/1/2020)

**Rule 5.10.3**

**Telephone Appearance in FSD**

**A.** An appearance by telephone in FSD is governed by the Family Code and the California Rules of Court.

**B.** All requests must be made by filing a *Request for Telephone Appearance (Governmental)* (form FL-679).  
(Adopted 1/1/2018)