

**Honorable Kenneth J. Medel, Presiding**

**Phone Numbers:**

Courtroom: [\(619\) 450-7066](tel:6194507066)

Calendar: [\(619\) 450-7304](tel:6194507304) (Phone hours: 8:00 a.m. - 3:00 p.m.)

**CALENDARS, CONFERENCES AND HEARINGS**

1. **Ex Parte** - Ex Parte appearances are scheduled on **Tuesday, Wednesday and Thursday at 8:30 a.m.**, by reservation only. Papers are due by noon the day prior to the hearing, with the appropriate fee. To reserve an ex-parte hearing, contact the calendar clerk at the number provided above. The court requires courtesy copies of all E-filed documents on all ex parte papers delivered to the Department 66 drop box in the Hall of Justice.
2. **Telephonic Appearances** - Prior approval from the court to appear telephonically is **NOT** required. No telephonic appearances are allowed at the Trial Readiness Conference and Trial Call.
3. **Remote Appearances** - California Rules of Court and any emergency orders in effect shall govern remote appearances. Please check the San Diego Superior Court website for remote appearance information via Microsoft Teams for Department 66.
4. **Guardian Ad Litem / Publication of Summons** - Petitions for appointment of Guardian Ad Litem and applications for orders for publication of summons may be made ex parte without the necessity of an appearance. The moving papers shall be submitted for review by the court and the court may set a hearing if such hearing is deemed necessary. Guardian Ad Litem applications will not be granted ex parte unless the moving party submits a declaration showing: a) the minor is not the subject of a juvenile dependency; b) the minor is not the subject of a probate guardianship, and c) if the parents are not living together, attaching a copy of the current child custody order.
5. **Application for Good Faith Settlement** - The court encourages the parties to use the application procedure for a good faith settlement pursuant to Code of Civil Procedure 877.6(a)(2). The application for good faith settlement pursuant to the Code of Civil Procedure 877.6(a)(2) and proposed order shall be concurrently filed, after which it will be held the requisite statutory period (20 days plus 5 for mailing). If not motion to contest is filed, the order will be signed and processed after the statutory period has run. Thereafter, the clerk will return conformed copies of the application and signed order.
6. **Law and Motion** - Noticed motion hearings are by reservation only. To reserve a date, contact the calendar clerk at the number provided above. Motions are set on **Fridays at 9:30 a.m.** Tentative rulings are normally available after 4:00 p.m. one day prior to the hearing. If a motion goes off calendar prior to the hearing, counsel must call the department to take any motion off calendar. Be advised that paper notices filed with the court may not alert the department that motions are off calendar.
7. **Discovery Motions** - The court makes itself available to the parties during ex parte hours to discuss discovery disputes prior to the filing of motions to compel. **(Voluntary informal discovery conferences (IDC's) are encouraged in order to reach a resolution of discovery problems as an alternative to formal motions, which remain available at any time). IDC's can be calendared ex parte.**
8. **Stipulated Protective Orders re: Confidential Information** – Proposed stipulated protective orders for protection of confidential information will only be approved by the court if the language in the proposed order is consistent with California Rules of Court, Rule Nos. 2.550 and 2.551. Motions to seal any filed document must comply with California Rules of Court, Rule Nos. 2.550 and 2.551. Exhibits a party wishes to be confidential can be submitted as “lodged documents” and referenced in a corresponding Notice of Lodgment. While the notice of lodgment is filed in the Register of Actions (ROA), all lodged documents returned to the submitting party upon the court’s determination of the motion or application (CRC Rule No. 3.1302(b).)

9. **The following courtesy copies should be placed in the Department 66 drop box:**

- Ex parte applications for hearings set within 3-5 days
- Motion in Limine for trial set within 3-5 days of trial dates
- Trial briefs
- Oppositions / Replies to formally noticed motions
- Joint Trial Readiness Conference reports
- All other civil documents must be electronically filed through a court approved Electronic Filing Service Provider

10. **Case Management Conference** – Case Management Conferences are heard on Fridays at 08:30 a.m., unless otherwise designated by the Court.

11. **Trial Readiness Conference** – Trial Readiness Conferences are heard on Fridays at 09:00 a.m. unless otherwise designated by the Court. A Joint Trial Readiness Report is to be filed at the time of the hearing. Trial counsel are to be personally present.

12. **Trial Calls** – Trial calls are set on Fridays at 09:00 a.m. unless otherwise designated by the court.

[Dept. 66 - Advance Trial Review Order](#)

[Dept. 66 - Trial Requirements](#)

[Joint Exhibit Index For Advance Trial Review Order](#)