



SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN DIEGO

LANGUAGE ACCESS SERVICES COMPLAINT FORM

The San Diego Superior Court is committed to providing language access services to limited English-proficient court users. Complaints about language access services provided at the court should be reported by completing and submitting this form via email to LanguageAccess@SDCourt.CA.Gov or by mail to the address below:

Superior Court of California, County of San Diego
Language Access Services
PO Box 120128
San Diego, CA 92112

As much detail as possible should be provided. This form is not for reporting complaints about a court case; it is only to be used for reporting a complaint about language access services provided at the court. **This form will NOT become a part of a case file.**

Today's date: _____ Date of incident: _____ Court case number, if any: _____

If this complaint is being submitted on behalf of someone else, provide the following information about the person who is completing the form: Name: _____

Tel. No.: _____ Email: _____

Provide the following information about the person who is making the complaint:

Name: _____

Address: _____

Tel. No.: _____ Email: _____

Court location: Central Courthouse (1100 Union Street)

Hall of Justice (330 West Broadway) Juvenile Court (2851 Meadow Lark Dr.)

Kearny Mesa (8950 Clairemont Mesa Blvd.) East County (250 E. Main St., El Cajon)

North County (325 S. Melrose Dr., Vista) South County (500 3rd Ave., Chula Vista)

Describe the complaint: _____

Provide any additional information that may assist with the review of the complaint: _____

When filling out the form, please keep in mind:

- **Complaints about a court case should not be included on this form and will not be addressed by the court.**
- **This complaint will not affect court cases or services in any way.**
- **Name and contact information is not required, but it will help the court investigate the complaint.**
- **The complaint should be submitted as soon as possible following the incident.**