

**CHECKLIST OF REQUIREMENTS FOR
TEMPORARY JUDGES AND SETTLEMENT ATTORNEYS**

- ADMISSION TO CALIFORNIA STATE BAR for 10 years preceding appointment**

APPLICATION PACKET

- Application form
- Background Investigation Form (SDSC ADM-064)
- Request for Live Scan Service, Applicant Submission Form (BCII 8016)
- Reference letter
- Copy of driver's license

TRAINING

- Bench Conduct and Demeanor course (live)
(required for ALL temporary judges and settlement attorneys)
- Ethics course (on-line)
(required for ALL temporary judges and settlement attorneys)
- Substantive training (on-line)
(for temporary judges)
 - Small Claims
 - Traffic
 - Other (if applicable)

ADDITIONAL REQUIREMENTS FOR SETTLEMENT ATTORNEYS IN FAMILY CASES

For Service on any Family Settlement Conference Panel:

- Certified Family Law Specialist; or
- 10 years of legal practice, of which at least 75% is in family law, and
- Attendance at the CFLS sponsored settlement conference seminar; or
commitment to attend the CFLS sponsored settlement conference seminar to be presented or a
comparable seminar, or listen to the tapes from the seminar; and
- Approval of the Supervising Judge of the Family Law Courts.

**Additional Requirements for Service on a Family Settlement Conference Panel Hearing More Complex
Cases:**

- Certified Family Law Specialist; or
- 15 years of legal practice, of which at least 90% is in family law, and
- Approval of the Supervising Judge of the Family Law Courts.