

**San Diego County Juvenile Justice Commission
Inspection Report**

Data from Calendar Year 2016

Camp Barrett	
Facility Address: 21077 Lyons Valley Road Alpine, CA 91901	Date of Inspection: July 13, 2017
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	JJC Administrative Officer: Scott Brown JJC Admin. Assistant: Amber Scott
	Chief Probation Officer: Adolfo Gonzales
	Presiding Judge of the Juvenile Court: Honorable Carolyn M. Caietti
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I. Executive Summary

A. Institution Overview

1. Population Trends

Two dorms with 45 children per dorm. The overall population has decreased.

2. Educational Achievements

- 300-minute school day
- 7 teachers divided by subject
- 1 special education teacher
- 1 aide
- 2 classroom assistants
- 1 English Language Learner (ELL) assistant
- 1 school counselor

A team is in place to address special education referrals to schools that students are transitioning into after leaving Camp Barrett.

3. Evidence-Based Programming Improvements

Each dorm is offered Alcohol and Other Drug (AOD) counseling services. Anger Replacement Therapy and Life Skills are additionally offered as groups for youth.

- Alpha dorm offers only Horticulture as programming due to the shorter sentence of youth housed in that residence.
- Delta programs include:
 - Gardening
 - Work readiness program
 - Culinary arts (children can earn a food services card)
 - Barista program (coordinates with Starbucks to help them obtain employment after they are released)
 - Fire science (children can end the program with three certifications that would otherwise cost about \$1,000.00); The Fire Chief works at Southwestern Community College and tries to coordinate continuing classes at Southwestern for interested students upon their release from Camp Barrett)
 - “Team Leader” programs

Programs which have been discontinued due to lack of instructors: graphic design and auto shop.

Parenting classes have also been put on hold, but they are hoping to restart these classes soon.

Update on recommendations from 2016:

1. Probation has enhanced the recreation center at Camp Barrett.
2. Visitation is still an issue; Probation is trying to make more opportunities for parents to visit. They have added opportunities for Skype visits.
3. Probation has improved beautification of the grounds. They have Master Gardener and have started a composting program.

4. Regarding the camera system: they have adjusted the cameras but not added new ones.

4. Serious Incidents Trends and Use of Pepper Spray

Pepper spray use is uncommon. We did not have concerns about Critical Incident Report (CIR) trends except that in some instances, cameras were not in place to record the incident.

5. Coordination of Behavioral Health Services Care

Mental Health Services are provided to youth on an as-needed basis with some being seen weekly or multiple times a week depending on needs. Clinicians are brought in to assess youth for mental health needs and services are provided accordingly. Behavioral Health staff noted that any youth can request mental health services at any time should they want the support. Mental health services are offered seven days a week. There are four Spanish speaking clinicians on staff. Eye Movement Desensitization and Reprocessing (EMDR) therapy is not currently offered as a treatment option for youth at Camp Barrett, however a psychologist reports that if it is deemed necessary, a staff from another facility can come and provide EMDR support to youth. LGBTQI mental health services are offered to youth who identify within the LGBTQI community. Psychologists report that they maintain weekly communication with most detainees, however some are seen on a bi-weekly or monthly basis depending on necessity. Pre-release services are started before a youth's release and mental health staff can temporarily follow the youth into the community to help connect the youth to outside services. The psychologist on staff reports an increase in utilization of holistic therapeutic activities such as hiking and drum circles. Staff report positive feedback from youth regarding both activities. When interacting with the youth during the inspection, the youths' interviewed reported similar feedback.

6. Improved Transition Services and Results

Delta dorm students now have access to Breaking Cycles and transition services. Probation has also added a pre-release program to the unit.

B. Commission Recommendations

1. Collaborate with additional community partners to provide mentorship opportunities to the youth.
2. Increase visitation times and add more space at the facility to provide families an area to meet with their kids.
3. Add more evidenced based group therapy programs and trauma focused programs.
4. Many of the children and staff expressed that having the camp in a rural setting is helpful for self-regulation and providing a broader perspective of the world. However, family visits are very challenging given the distance from any city. It is difficult to keep staff for programs for the same reason. Therefore, the JJC agrees with the decision to move the program to San Diego. In order to maintain some of the current benefits afforded by Camp Barrett, the JJC strongly recommends that when the Camp Barrett program moves to Kearny Mesa, children continue to have access to nature-based activities such as hiking in the mountains or taking walks on the beach.
5. Add cameras to areas where cameras are insufficient to record incidents.

6. Camp Barrett staff, teachers, and counselors are doing an excellent job keeping youth on track academically. To complement this success, the JJC recommends that Camp Barrett implement a program to bring admissions counselors and current students from local two- and four-year colleges to the facility to discuss academic opportunity. This exposure can resonate especially powerfully for detained youth because many are committing to making significant lifestyle changes and contemplating hopeful futures. The hope is that greater exposure to the possibility of higher education will lessen the often times regressive pull of the neighborhoods to which many youth must return. Specifically, the JJC recommends the following:
 - a. Consider allowing visits to a two- and four-year college in San Diego. College visits may not be feasible for the entire Camp at once, but the staff, teachers, and counselors can work to identify the youth for whom a college visit is most appropriate. (Ideally, all youth at the Camp would be able to make a visit, even if this meant taking only 20 to 30 youth at a time over the course of a week.)
 - b. Partner with one or more local colleges or universities (Miramar College, Southwest Community College, San Diego State University, University of California, San Diego) and invite admissions counselors and current students to visit Camp Barrett and discuss academic programs.
 - c. Consider implementing an SAT readiness program. At a minimum, this would entail 1) making sure youth know how to access the entire catalog of free SAT preparation materials provided by College Board, and 2) providing an additional 45 minutes of time two or three days a week to work through the material. A more aggressive vision for the program would see teachers and staff providing instruction on each area of the test, as well as individual tutoring opportunities.
7. As a general matter, recreational time in juvenile detention facilities is viewed as a passive affair--youth are permitted to do as they please subject to compliance with the rules and the availability of activities. Although there is nothing wrong with this approach, the JJC believes that recreational time provides a unique opportunity to facilitate team-building and camaraderie, which in turn can have a positive impact on social development. When recreational time is idle time, youth can retreat into their corners, reinforcing the same in-group/out-group mentality that many bring into the facility. When recreational time is treated as a time for pro-active social engagement, there is an opportunity to use sports and other competitive activities to break down barriers, change perceptions and build bridges. To that end, the JJC recommends the following:
 - a. Consider developing a recreational basketball, flag football, and/or soccer league. The teams would be formed by random selection of interested youth. Random selection is critical so that youth cannot form teams based on pre-existing relationships or pre-existing biases.
 - b. Consider holding a Camp-wide Team Competition once or twice a year. The Competition would involve 10-15 activities in different areas: physical (e.g., 100m dash, most free-throws in a minute), intellectual (e.g., vocabulary definitions, most Algebra II problems completed correctly in five minutes), and artistic (painting, sculpting, poetry). Scores would be assigned for each event, and in each area. The

team with the highest total score would win, but teams could also win in specific areas, or individuals could win personal awards.

II. GENERAL ADMINISTRATION

A. Population and Staffing Information

1. Average Daily Detainee Population

	Adult Male	Adult Female	Juvenile Male	Juvenile Female	Total
Facility Capacity	0	0	156	0	156
Facility Average Daily Population	0	0	78	0	78

- a. Has the facility exceeded capacity since the last inspection? Yes No
- b. Does the facility house youth under California Welfare & Institutions Code Section 601 (truancy and status offenders)? Yes No
- c. If yes, are youth adjudicated pursuant to WIC 601 separated from youth adjudicated pursuant to WIC 602 (delinquent youth)? Yes No

d. List the languages spoken by Probation staff members:

English _____

Spanish _____

2. Probation Staffing Ratios

Awake: 1 / 15 Asleep: 1 / 30

Probation Staffing <i>(As of date of inspection)</i>	# Filled	# Open
Director	1	0
Supervisors	7	2
Deputy Probation Officer	0	0
Correctional Deputy Probation Officer	56	4
Admin/Support	3	1
Other (Senior Probation Officers)	4	1

B. Admissions and Orientation

1. How are youth oriented to rules and procedures in a developmentally appropriate manner?
During intake, youth receive CB Handbooks (Available in English and Spanish). Youth also receive an orientation about Camp Barrett. Interpreters are used as needed.
2. Are youth given copies of rules and procedures? Yes No

3. What languages are the rules and procedures provided in other than English?
Spanish
4. How does facility staff ensure that youth understand rules and procedures? Rules are explained in writing and verbally, Youth are also encouraged to ask questions.
5. Where are rules and procedures posted in the facility? Information is posted in the Administration office and in the dorms.

C. Personal Property and Money

1. Is personal property and money recorded, stored, and returned upon release? Yes No
2. Please list the types of personal property that may be kept in sleeping rooms:
Letters Certificates/diplomas
Photos Phone numbers and Addresses

D. Youth Records

1. Are case records regarding individual youth kept on site? Yes No
- a. If yes, what steps are taken to protect these records? All case records are secured and stored electronically the Probation Case Management System (PCMS). Additionally, youth records are securely stored in filing cabinets in the Senior/Supervisor offices in each dorm.

E. Classification, Review, and Housing

- Are youth assessed upon intake to determine appropriate classification? Yes No
- a. If yes, what classifications are used?
Commitment type via court order
2. How often are reclassification reviews conducted? As needed.

F. Access to Legal Services

1. Are youth permitted to have reasonable contact with their attorneys? Yes No
2. In the last calendar year has an attorney complained that they were not able to communicate with a youth/client? Yes No
3. In the last calendar year has a parent complained that their child was denied access to his or her attorney? Yes No

G. Telephone and Video Conferencing (Skype) Access

1. Are youth permitted to use the telephone/video conferencing (Skype) to contact:
- a. Parents/guardians? Yes No
- b. Anyone other than parents/guardians and attorneys? Yes No

- i. If no, are youth permitted to use the telephone/video conferencing (Skype) to contact other close family members under special circumstances (such as upon the recommendation of a counselor or therapist)? Yes No
2. Are telephone calls monitored? Yes No
3. Are telephone calls recorded? Yes No
4. In the last calendar year has a parent/guardian complained that their child was denied reasonable access to the telephone? Yes No

H. Family Visits

1. What are the visiting hours for this facility? Sundays 1 PM – 3 PM
2. Who may visit youth? Check all that apply:
- Parents/Legal guardians
- Adult siblings
- Minor siblings
- Other: Other family members or individuals approved by the Court/Probation Officers
3. Is there ample space in the facility for visitation? Yes No
4. Are youth permitted to have private conversations with visitors? Yes No
5. Do probation staff members supervise visits? Yes No
6. In the last calendar year has there been an instance of a visitor bringing contraband into the facility? Yes No
7. In the last calendar year has there been an instance of a visitor threatening a youth or staff member? Yes No
8. Are there transportation alternatives for family members who want to visit youth? Yes No
9. What is the policy on undocumented parents/family members of a youth? Undocumented parents/family members are allowed to visit as long as cleared by the P.O. and on the approved visiting list. All visitors are required to present a valid picture I.D.
- a. How is this policy disseminated to parents/family members? There is no specific policy regarding undocumented parents/family members. However, the Probation website can be accessed to check visitation rules/hours. Likewise, parents/family members can contact CB staff or the youth's PO by telephone to verify the visitation policy.

I. Mail and Email

1. Are youth permitted to receive mail? Yes No
2. Are youth permitted to send mail? Yes No
3. Is postage provided at no charge to youth? Yes No
4. Is mail screened for contraband? Yes No

5. Does a staff member read mail addressed to a youth? Yes No
 Are youth permitted to send or receive email? Yes No

J. Staff-Youth Communications

1. Are youth provided opportunities to communicate with staff in writing? Yes No
 2. Are youth provided opportunities to communicate with staff verbally? Yes No
 3. Are communication aids (translators, hearing aids, etc.) provided when necessary?
 Yes No

K. Grievances

1. Is there a formal grievance policy? Yes No
 2. Are written grievances reviewed daily? Yes No
 3. Are grievances tracked in some manner that would permit facility leaders to observe trends in grievance report? Yes No
 4. Is there a method for youth to be able to express concerns about the facility to a Probation Department official who is not assigned to the facility? Yes No
 5. Are youth made aware on a routine basis that they can express concerns about their detention to their attorneys? Yes No
 6. Is there a formal grievance process available for parents? Yes No
 a. If yes, how many parents submitted grievances in the last calendar year? 0

Grievance Involving	Number of Occurrences
Residents	0
Attorneys	0
Family Members	0
Medical	0
Abuse	0

L. Clothing and Bedding

1. Are additional blankets available on request? Yes No
 2. How often is bedding laundered? Weekly
 3. How often are youth given clean clothes? Daily

M. Non-Hazardous Furnishings

- Are mattresses and bedding fire-resistant and non-toxic? Yes No

N. Personal Hygiene/Showers

1. How frequently may youth shower?

a. Showers per week: 7

b. Minutes per shower: 5

2. Please list the hygiene products available to youth and indicate with an asterisk (*) which products are ethnically appropriate:

Soap

Shampoo

Deodorant

Combs/Picks*

Toothpaste

Toothpaste

3. How do staff members balance privacy and safety concerns? Youth are allowed to shower inside shower stalls. They are supervised by Officers from outside of the shower room.

III. Education Services

A. Staffing

1. Positions Filled or Open

Staff Type	# Filled	# Open
Credentialed Teachers	7	0
Credentialed Special Education Teachers	1	0
Teachers' Aides	2	2
Paid Tutors	0	0
Volunteer Tutors	0	0
Other	2	1

2. Average Student/Teacher Ratio & Average Daily Attendance By Month

Month	Avg. Student/Teacher Ratio	Avg. Daily Attendance
January	11.32 / 1	81
February	12.13 / 1	83
March	12.34 / 1	86
April	12.35 / 1	84
May	11.60 / 1	83
June	8.02 / 1	61
July	10.14 / 1	69
August	10.50 / 1	75
September	10.55 / 1	72
October	11.42 / 1	80
November	12.13 / 1	86
December	11.51 / 1	78

B. Capacity and Attendance

1. Number of classrooms in the facility? 7
2. For each classroom indicated in Question 1, please indicate the following:

For Each Classroom Used During the Calendar Year	Classroom Capacity	Average Number of Students per Classroom	Number of computers per classroom
1	25	12	25
2	25	12	0
3	25	12	25
4	25	12	25
5	25	12	25
6	25	19	25
7	25	18	25

C. Absences

- 1.

Absences During the Calendar Year	#
How many students did not attend school for one or more days?	0
Average days of absence?	0
Average days of absence due to illness?	0
Average days of absence for disciplinary reasons?	0
Average days of absence for reasons other than illness or discipline?	0

When is absence from the classroom or expulsion used as a disciplinary tool? No

- a. Please provide the written policy for using absence from the classroom or expulsion as a disciplinary tool. We do not expel students.
2. Please list reasons other than illness or discipline why a student would not attend school:
Probation mandated programming To attend court

D. Supplies

1. Does each student have their own textbook for each subject? Yes No

a. If not, what is the ratio of students to textbook for each subject:

Course	# Textbooks	# Students

b. Please list the reason(s) why students may need to share textbooks:

2. Are the textbooks the most recent version available in California? Yes No

a. Who is responsible for making sure that textbooks are up to date?

i. Name: Joanne L Finney Nathan Head

ii. Title: Principal Vice Principal

3. What school supplies are available to the students (pens, pencils, paper, etc.)?

Paper, golf-sized pencils Scissors

Chrome books Math manipulatives-compass, ruler, etc.

Art supplies- paint, markers, etc. Journals

4. What school supplies are students allowed to take to their rooms?

Books Homework

a. Who is responsible for making sure there are adequate school supplies?

Name: Joanne L Finney Nathan Head

i. Title: Principal Vice Principal

5. Do students use computers on a daily basis in each classroom? Yes No

a. How many hours per day do students use computers? 2-3 hours

6. Are students limited in the amount of time that they can use a computer during the school day? Yes No

a. If yes, why? _____

7. Are students able to work on homework after the school day ends? Yes No
- a. If yes, how? Work is sent back to the dorms. This includes literature and core course work for credit recovery.

E. High School Diploma and GED Programs

1. On average, how soon after a student is admitted to facility does school staff have access to their previous records? There is immediate access to their records as they are already within our system.
2. Is SDCOE working to get partial credits earned in a facility recognized by a student's home district? Yes No
- a. If yes, what is being done; if no, why not? Students receive a personal learning plan. That plan is such that partial credits may be consolidated and made whole. This has been the work of the academic counselor, Student Support Specialists, and Transition Specialists. School districts are required by California Ed Code to accept partial credits.
3. Percentage of students who are not academically prepared to complete work at a 9th grade level? 25%
- a. What interventions are used for these students? Students are provided with differentiated instruction, and accommodations and modifications to the curriculum that include but not limited to, talk to text, small group instruction, 1:1 instruction; use of technology, etc. Teachers are also using integrated project based instructional methodologies that allow students to show mastery in a manner that accommodates their learning style, as well as provide for their voice and choice while maintaining the expectation that students will be able to participate in all classroom activities per the grade level standards.
- b. Are these students assessed for IEPs? Yes No
- i. If no, why not? Not all students performing below grade level need special education services. Many students who are below grade level have had major gaps in their education.

F. Special Education

1. IEP Plan

Type of Plan	# Students with Pre-Existing	# Students Tested After Entry	# Students Who Receive After Entry
504 Plan	This is a general education responsibility	This is a general education responsibility	This is a general education responsibility
IEP Plan	79	2	81
IEP Plan with ERMHS ¹ Services	5	2	7
IEP Plan with BSPs or BIPs ²	6	1	7
Total	90	5	9

2. Who determines if a student admitted to the facility has an IEP?

a. Name: Connie Leon

b. Title: Special Education Aide

3. How soon is this determination made after a student is admitted? 1-3 days

4. How are a student's IEP records obtained? JCCS utilizes a database that districts in San Diego County use and therefore, we have electronic access to special education records. We also apply for records using written and faxed request forms and also call the district's special education liaison.

5. How long does it typically take to obtain such records? Varies by district, 24 hours – 1 week

6. For students with IEPs, please provide the following:

Type of Service	Provided at Facility?	In a separate room?	How often is it provided?	Who provides?
ERMHS	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	As identified by ERMHS	School Psychologist and Vista Hill
Counseling	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	IEP Team designates	School Psychologist Mental Health Caseworker; School Social Worker
Speech and Language Services	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	IEP Team designates	Speech and Language Therapist
Occupational Therapy	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	IEP Team designates	Occupational Therapist

¹ ERMHS – Educationally Related Mental Health Services

² BSP – Behavior Support Plan; BIP – Behavior Intervention Plan

a. If the answer to any of the above is no, why not? _____

7. General Education Teachers

a. What training do general education teachers have to recognize when a student requires an initial assessment to determine eligibility of special education services? All instructional staff members receive professional learning in the identification of students who have special needs. This training is completed by SDCOE Special Education Services, as well as from the site special education teachers and the site administrators and monthly staff meeting. There are also opportunities per the SDCOE professional development calendar. Disability Awareness and the Diagnostic Center Trainings Mental Health in Schools provide additional services.

b. What training do general education teachers have with regard to effectively teaching students with:

i. a learning disability? Differentiated Instructions; co-teaching model; working with content area specific coaches; monthly staff meetings, SDCOE professional development calendar, and Disability Awareness.

ii. an emotional disturbance? Co-teaching model with Educational Specialist; Disability Awareness and the Diagnostic Center Trainings Mental Health in Schools provide additional services.

iii. significant attention issues? Differentiated Instruction, co-teaching model, working with content area specific coaches, monthly staff meetings, SDCOE professional development calendar, and Disability Awareness.

8. Credentialed Special Education Teachers

a. How many credentialed special education teachers are at the facility full-time? One

b. Do credentialed special education teachers participate in lesson planning and curriculum development? Yes No

i. If yes, how often do they meet with teachers? Daily, weekly

c. Do credentialed special education teachers instruct students in any classes? Yes No

9. IEP Meetings

a. Are IEP meetings held whenever annual meetings for an eligible student are due? Yes No

b. Are IEP meetings held when an eligible student arrives in the facility and attends school? Yes No

c. What is the average length of time between a student's arrival at the facility and his/her first IEP meeting? 25-30 days. Upon entry a thirty-day interim placement is developed. At the end of the 30-day interim placement an IEP meeting is convened

d. Are IEP meetings held if a student is in the facility for more than thirty days? Yes No

- i. If no, why not? _____
- e. Are parents notified of the meetings? Yes No
- i. If yes, how? Written notice, phone calls, and electronic mail.
- f. Describe the most common obstacle to IEP compliance Parents returning correspondence and obtaining consent for evaluation

10. General Special Education Questions

- a. Are staff trained to implement BSP's and BIP's? Yes No
- b. What resources available to accommodate students with special education needs?
All classes are provided with an Educational Specialist and/or dependent upon the needs and IEPs of the students enrolled on any given day. All staff are provided the list of accommodations, modifications and supports for their students
- c. How many students are brought to the facility directly from school? N/A
- d. In the last calendar year, how many students were referred by the IEP Team at the facility to a Residential Treatment Center? 0
- e. In the last calendar year, how many students were referred by Probation to a Residential Treatment Center? This is a transition question for SD Probation

G. Post-High School/GED Programs

1. How many students are taking courses for college credit online? 6
- a. At what college? Palomar, Mira Costa, and Southwestern Community Colleges
2. Are students given information and counseling regarding community college and four-year college options? Yes No
3. Are students given information and counseling regarding financial aid options for college? Yes No
4. Are students given resources for college entrance exam preparation? Yes No
5. Do students in the facility take military readiness testing? Yes No
- a. If yes, are they required to do so? Yes No

H. Career Technical Education (CTE)

1. What Career Technical Education (CTE) programs are available in the facility?
- | | |
|----------------------------------|---------------------------|
| <u>Graphic Design</u> | <u>Horticulture</u> |
| <u>Work Readiness Counseling</u> | <u>Green Construction</u> |
| <u>Fire Science</u> | <u>Culinary Arts</u> |
| <u>Auto Repair</u> | |
2. Do CTE opportunities have sufficient space and resources for the number of students who are interested in participating? Yes No
3. Are programs scheduled so all students can participate in all programs? Yes No

- a. If no, how many students have been denied participation in one of these programs in the last calendar year? Students are not denied participation in CTE programming; CTE online programming enrollment is based upon the student's personal learning plan.

I. Special Programs and Activities

1. What other special programs or activities are take place in the classroom?

Art classes _____ Music _____

Work Readiness job fairs _____ Military presentation _____

2. What programs or situations would result in a student leaving the classroom during school hours? Probation mandated programming, visitation

J. Independent Study

1. What independent study options are available?

N/A _____

2. When is independent study used? Per California Education Code, Independent Study is not permissible for students who are remanded to the Juvenile Court Schools.

IV. Health Care Services

A. Medical Staffing

Staff Type	# Staff	# Contractors	# Positions Open	Avg. Number of Hour per Week at Facility
Physician	1/week	CFMG Staff	0	One afternoon a week on site, physician on-call 24/7
Physician's Assistant	0		0	
Registered Nurse	1	CFMG Staff	0	7 days a week from 0900-2100 Sat, Sun & Holidays 0800-2100
Licensed Vocational Nurse	1	CFMG Staff	0	Monday thru Friday 0600-1400
Nurse Practitioner	0		0	
Emergency Medical Tech	0		0	EMT's are not employed

B. Health Screening

Type of Health Screening	Not Given	Given at Intake	Given within 14 Days	Who Administers?	What Test is Used?
Medical	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<ul style="list-style-type: none"> • Upon booking- Initial Booking & Screening Questionnaire = Prob. Officer and Nurse • Up-fronts within 6 hours of booking • Health Appraisals= LVN/RNs within 96 hours of booking- Physicals= RN/PA/NP 	
Dental	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Health Appraisal	LVN/RN
Vision	<input type="checkbox"/>	<input type="checkbox"/>	<input checked="" type="checkbox"/>	Health Appraisal	LVN/RN / Snellen Eye Chart
Behavioral Health/Psychological	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Upon Intake	Youth/Probation/STAT Team / MASI
Sexually transmitted infections	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	Health Appraisal	LVN/RN
Pregnancy test (if females are held in facility)	<input type="checkbox"/>	<input checked="" type="checkbox"/>	<input type="checkbox"/>	N/A	N/A

C. Medical and Dental Health Needs

1. What is the procedure for youth to request:
 - a. medical services/treatment? Youth may submit a sick call request form.
 - b. dental services/treatment? Youth may submit a sick call request form.
2. Are probation staff members permitted to refer youth for medical/dental treatment?

Yes No

3. On average, how many health services staff are available to respond to the medical needs of the youth in the facility? One to two persons. See Staffing pattern above.
4. What medical equipment is available to respond to the medical needs of the youth in the facility? First Aid Kits, AEDs in multiple locations throughout Camp Barrett. Emergency Response Bag, oropharyngeal and nasopharyngeal airways, Oxygen, Glucose monitor, Back-board, Cervical Spine-collars and more.
5. Are the youth's medical needs addressed in private treatment rooms only? Yes No
 - a. If yes, how many treatment rooms does the facility have? One room clinic can provide for privacy.
 - b. If no, where are the youth treated? _____
6. On average, how long does it take for clinic staff to respond to:
 - a. an emergency? Within 2-3 minutes depending upon location of the emergency.
 - b. a request for an inhaler? Youth may request an inhaler anytime. During Nursing hours, nurse will evaluate youth prior to giving the inhaler. After hours there is a detailed protocol for officer to follow should a youth need or request an inhaler. This protocol involves consulting with medical providers at the East Mesa Detention Facility which operates 24/7.
7. Call Slips
 - a. Who makes the determination whether or not a youth is seen after a sick call slip is turned in? Sick-call slips are picked up once a day in the morning and triaged by an RN. Determination on how quickly the youth will be seen depends on a Triage System and level of acuity of illness or injury
 - b. Of a random sample of 25 sick call slips:
 - i. How many were responded to? Random internal chart audits are performed quarterly by CFMG staff. A 21-point audit is conducted for meaningful use. Outcomes of the chart audit are reported to the CFMG Quality Assurance Committee along with corrective action plans. One of the 21 points is timeliness of sick-call response. CFMG is obligated to respond to all sick-calls within 72 hours of submittal per Title 15 standards. CFMG has always met or exceeded the set-point goal of 95%. Probation Quality Assurance Specialist also conducts independent random Chart audits and unannounced site visits as a means to audit contract compliance. Probation QA findings are that youth are being seen within 8-12 hours upon submitting a sick-call slip.
 - ii. What was the average response time? Average response time at Camp Barrett is the same day to next day depending on the Acuity of the illness or injury.
8. Personal/Family Healthcare Providers
 - a. Are youth permitted to see their personal or family healthcare providers?

Yes No

b. If yes, how is a visit arranged? Off-site medical arrangements are made jointly between the clinic and probation transportation unit.

c. How many youth saw a personal healthcare provider during the calendar year? How many youth saw a personal healthcare provider during the calendar year?

CFMG contract provider does not isolate this statistic. However, CFMG's All Facilities Workload Statistics for 2015 indicate that there were 101 Specialty services provided to youth. A portion of this number is related to youth access care with their primary provider in the community.

D. Intoxicated Youth

1. Please provide the written procedure for handling youth under the influence of any intoxicating substances. CFMG has standardized procedures in place for handling intoxicated youths. Please see Institutional Services Manual Section 8 (8.6.7).

2. Are medical clearances obtained prior to booking any youth who displays outward signs of intoxication or is known or suspected to have ingested any substance that could result in a medical emergency? Yes No

3. Who provides medical clearance for these youth? Youth are taken to nearby hospital emergency rooms for clearance.

4. Did the facility detain any youth determined to be under the influence of an intoxicating substance? Yes No

If yes:

a. Was medical clearance obtained? Yes No

b. Were these detentions documented? Yes No

c. Were there documented safety checks at least once every 15 minutes? Yes No

E. Hunger Strikes

Explain any instances in the last calendar year where the written plan provided to the inspection team was not followed in response to a youth on a hunger strike: N/A

F. Death

Explain any instances in the last calendar year where the written plan provided to the inspection team was not followed in response to the death of a youth: N/A

G. Informed Consent/Involuntary Treatment

1. Is informed consent obtained, when appropriate, prior to the delivery of care? Yes No

2. Are youth fully explained the nature of the care they receive and the side effects or complications that may occur as a result of treatment or medications? Yes No

3. Under what circumstance would a youth undergo an involuntary medical test or treatment? Emergent medical conditions involving loss of life or limb

H. Experimental Research

1. Are youth permitted to be subjects of any of the following types of research?

Research Type	Permitted?
Behavioral/Psychological	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Biomedical	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Cosmetic	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Pharmaceutical	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Other: _____	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

2. Do youth consent to participation in research? N/A Yes No
3. Do parents' consent to participation in research? N/A Yes No
4. Describe any research studies in which youth in the facility participated in the last calendar year. None

I. Infectious Disease

1. Is there an infection control program that aims to ensure that safety of youth, staff, and visitors? Yes No

J. Accommodations for the Disabled

1. Does the facility accept youth with disabilities? Yes No

V. Programs

A. All Programs

1. Please list every program and/or service offered to youth at the facility either by probation staff members, a contractor, or a volunteer. (Examples of such programs are substance abuse counseling financial literacy education, anger management classes, conflict resolution skills, book club and/or counseling, incentive building or team leader programs.)
 - a. Aggression Replacement Training
 - b. Automotive Technology
 - c. Cal ID Program
 - d. Character Counts
 - e. Conflict Management Program
 - f. CTE Culinary Arts Academy
 - g. CTE Fire Science
 - h. CTE Horticulture
 - i. CTE Work Readiness
 - j. Graphic Arts
 - k. High School Diploma
 - l. HI-SET Program
 - m. Introduction to Graphic Design
 - n. Life Skills
 - o. Literacy
 - p. McAlister Cognitive Behavior Intervention-Substance Abuse CBI-SA
 - q. McAlister Forward Thinking
 - r. Multi-Disciplinary Treatment Team Meeting (MDT)
 - s. Parent-Infant Bonding Visits
 - t. Parenting Class
 - u. Reading Legacies
 - v. Religious Services
 - w. Running Program
 - x. Social Tolerance Program/Gang Intervention
 - y. Special Education
 - z. Teen Relationship Violence (TRV)
 - aa. Thinking for a Change

For each program listed above, please fill out the questions listed in Appendix A.

B. Religious Practices

1. Are youth religious services offered in the facility? Yes No
 - a. If yes, list the religious/faith traditions for which services are offered:
Catholic Protestant
2. Are religious services offered in a language other than English? Yes No
 - a. If yes, list the languages in which services are offered:
Spanish
3. Are youth offered religious or faith-based counseling services? Yes No
4. Are youth permitted to keep religious texts in their sleeping rooms? Yes No

C. Work Assignments

1. Are unsentenced youth in the facility permitted to work or perform chores on a voluntary basis? N/A Yes No
2. Are unsentenced youth in the facility required to work or perform chores? N/A Yes No
3. Are sentenced youth in the facility permitted to work or perform chores on a voluntary basis? Yes No
4. Are sentenced youth in the facility required to work or perform chores? Yes No

D. Exercise and Out-of-Sleeping Room Opportunities

1. How many hours per day are youth given opportunities for physical recreation/exercise?
2 Hours
2. Is participation in physical recreation/exercise required? Yes No
3. Please provide the written policy for handling youth who refuse to participate in physical recreation/exercise. Please see Institutional Services Policy Section 6 (6.2.3.3)
How many hours per day are youth given opportunities for other types of recreation outside of their sleep rooms (play games, watching movies, etc.)? 3 hours on Weekdays; 5 hours on Weekends.
4. How do Probation Officers ensure that homework is completed before free-time activities occur? Youth are afforded opportunities to complete homework during Reading & Writing periods in the dorm.

E. Transition and Release

1. Are there established protocols for transitioning youth out of the facility and into the community? Yes No

2. Do facility probation staff members (“inside POs”) consult with the probation officer that will be assigned to the youth when they leave (“outside POs”) to discuss transition-related concerns? Yes No

3. Has the facility received any complaints from parents regarding the transition process? Yes No

4. Has the facility received any complaints from attorneys regarding the transition process? Yes No

In the last calendar year has this facility been determined to be an inappropriate facility for a youth with a disability (physical, developmental, emotional, psychological, intellectual, etc.)? Youth are medically and psychologically cleared. Yes No

VI. Security and Control

A. Security Features

1. Does the facility have ample security features (i.e. cameras, locks, alarms, etc.)? Yes No

B. Security Inspections

1. Does the administrator in charge ever visually inspect the facility for security-related concerns? Yes No
- a. If yes, how often? As needed.
2. Are random reviews of security tapes conducted? N/A Yes No
- a. If yes, how often? As needed.

C. Control of Contraband

1. In the last calendar year has a weapon been found in the possession of a youth in the facility? Yes No
2. In the last calendar year has a controlled substance (i.e. alcohol, tobacco, illegal drugs, or prescription drugs for which the youth in possession does not have a prescription) been found in possession of a youth in the facility? Yes No
3. If there have been a high number of incidents related to a specific type of contraband, please describe: Screws, Permanent Markers, Pens, Tagging Instruments.

D. Searches

1. Do probation staff search sleep areas/rooms? Yes No
2. If staff search sleep areas/rooms, do probation staff members search the room in the presence of the youth? Yes No
3. If staff search sleep areas/rooms, is clean bedding or clothing mixed with soiled bedding or clothes during this process? Yes No

E. Discipline

1. Please provide the written policy for the discipline process. Please see Institutional Services Manual Section 7.
2. Are measures taken to ensure that due process is preserved? Yes No
3. Of a random sample of 30 grievances, approximately what percent of grievances/appeals related to disciplines are resolved in favor the youth? 16.7% %

F. Serious Incidents

1.

Incident Type	Number of Occurrences
Suicides	0
Attempted suicides	0
Deaths from other causes	0
Escapes	1
Attempted escapes	0
Serious assaults on detainees	23
Serious assaults on staff	1
Other serious incidents	22
Serious incidents above for which there is a written record	47

2. Are there policies and procedures in place that describe the types of incidents and occurrences which must be documented on a daily basis? Yes No
3. Are these logs stored electronically? Yes No
4. If logs are stored electronically, is there sufficient technical support to ensure that the electronic files that contain these logs are not compromised, corrupted, or deleted?
 N/A Yes No

G. Use of Force

1. Are there written policies in place to ensure that force is used only when necessary? Yes No
2. Are there written policies in place to ensure that force is used only as long as necessary? Yes No
3. Is each instance of a use of force documented? Yes No
- a. If yes, are these documents reviewed by the administrator in charge?
 N/A Yes No
4. What level of review occurs when there is an instance of use of force? Check all that apply.

- | | |
|--|--|
| <input checked="" type="checkbox"/> Supervisor | <input type="checkbox"/> Assistant Chief |
| <input checked="" type="checkbox"/> Division Chief | <input type="checkbox"/> Assistant Chief |
| <input checked="" type="checkbox"/> Deputy Chief | <input type="checkbox"/> Committee |

5. Number of instances in the last calendar year: 42

H. Use of Oleoresin Capsicum (OC or Pepper) Spray

1. Are there written policies in place to ensure that OC spray is used only when necessary?
 Yes No
2. Are there written policies in place to ensure that OC spray is used only as long as necessary?
 Yes No
3. Is each instance of OC spray documented?
 Yes No
 - a. If yes, are these documents reviewed by the administrator in charge?
 N/A Yes No
4. What level of review occurs when OC spray is used? Check all that apply.
 Supervisor Assistant Chief
 Division Chief Chief (if needed)
 Deputy Chief Committee
5. Number of instances in the last calendar year: 14

I. Use of Restraints

1. Are there written policies in place to ensure that restraints are used only when necessary?
 Yes No
2. Are there written policies in place to ensure that restraints are used only as long as necessary?
 Yes No
3. Is each instance of a use of restraints documented?
 Yes No
 - a. If yes, are these documents reviewed by the administrator in charge?
 N/A Yes No
4. What level of review occurs when restraints are used? Check all that apply.
 Supervisor Assistant Chief
 Division Chief Assistant Chief
 Deputy Chief Committee
5. Number of instances in the last calendar year: 34

J. Room Confinement N/A

1. Are there written policies in place to ensure that room confinement is used only when necessary?
 Yes No
2. Are there written policies in place to ensure that room confinement is used only as long as necessary?
 Yes No
3. Is each instance of room confinement documented?
 Yes No

a. If yes, are these documents reviewed by the administrator in charge?

N/A Yes No

4. Number of instances in the last calendar year: _____

VII. Safety and Sanitation

A. Fire Safety

1. Do facility leaders have specific concerns about fire safety? Yes No

B. Control of Dangerous and/or Toxic Materials

1. Are dangerous materials (toxins, biohazards, etc.) stored on site? Yes No

C. Environmental Control

1. Does the facility appear clean and sanitary? Yes No
2. Does the facility appear appropriately ventilated? Yes No
3. On the day of inspection, did the facility's temperature seem appropriate for the season and weather? Yes No

D. Physical Facility and Equipment

1. Does this facility have a court holding area? Yes No
- a. If yes, is there access to water and a toilet? Yes No

E. Tool and Equipment Control

1. Is there a written policy to ensure the adequate control of keys? Yes No
2. Is there a written policy to ensure the adequate control of tools? Yes No
3. Is there a written policy to ensure the adequate control of culinary utensils and equipment? Yes No
4. Is there a written policy to ensure the adequate control of medical equipment? Yes No
5. Is there a written policy to ensure the adequate control of supplies? Yes No
6. Is there a written policy to ensure the adequate control of vehicles? Yes No

F. Weapons Control

1. Are weapons of any types permitted in the facility? Yes No
2. Is there a weapons locker on site? Yes No
- a. If yes, where is it located? Main Front Door Entrance into the Administration Building.

G. Contingency and Emergency Plans

Are there written plans in place for the following contingencies/emergencies? Check all that apply:

- Contagious disease outbreak (Tuberculosis, Flu, etc.)
- Earthquake
- Fire
- Power outage/failure
- Unit disturbance
- Other: Bomb Threats
- Other: African Honey Bees

VIII. Food Services

A. Sanitation and Meal Service

1. Are kitchen staff members trained regarding sanitation and food handling procedures? Yes No
2. Have kitchen staff members received any training in the last year other than training given to newly hired employees? Yes No

If yes, describe what the training included: All kitchen staff are Servsafe Certified and current on monthly PREA training

Food services training –Disaster feeding, handling of food recall, Menu changes, 5 food groups, Special diet, Cross contamination

Current on LMS training which includes Sheriff’s Policy & Procedure

3. Do youth work in the kitchen? Yes No
 - a. If yes above, have they been trained? Yes No
4. Are youth permitted to converse during meals? Yes No
 - a. If yes, may a youth seated at one table converse with a youth seated at a different table? N/A Yes No
5. Are meals served cafeteria style? Yes No
6. Are youth permitted 20 minutes or more to eat? Yes No
7. Who/what agency maintains the kitchen area? Probation/Sheriff Food Services Division

Describe the types of work youth perform in the kitchen: Kitchen Persons, KPs, currently 8 assigned, getting Food Handler’s and Servsafe training on Fridays and Saturdays. They are kitchen helpers for Senior Cooks and Kitchen PO. Under Supervision, they help in food preparation, Service, receiving deliveries, preparing midday and night snacks, cleaning kitchen dining areas. They also clean kitchen equipment & wash dishes. Preparing, cooking food. Salad Man – prepares salad bar, cut veggies for cooking. Waiters – set and clean dining tables. Water Boy – provides iced water in pitchers to tables. Scullery Men – wash dishes, clean assigned areas.

B. Adequate and Varied Meals

1. Is there a weekly menu posted? Yes No
2. Does a nutritionist, dietitian, or other health professional participate in the creation of the menu? Yes No
3. How many calories per day does a youth who eats all of the standard meals provided consume? 2900 Calories
4. Are youth protected from having food taken from them? Yes No
5. What approximate percent of calories are from the following:

Protein: 18 % Carbohydrate: 57 % Fat: 24 %

6. What is the procedure for handling a youth's request for second helping/additional food? _
No second serving permitted.

C. Special Diets

1. Can special diets be accommodated when medically necessary? Yes No
2. In the last calendar year was the facility unable to accommodate a special diet based on medical reasons? Yes No
3. Can special diets be accommodated when based on a youth's religious practices or beliefs? Yes No
4. In the last calendar year was the facility unable to accommodate a special diet based on a youth's religious practices or beliefs? Yes No

IX. Administration and Management

A. Post Orders

1. Do probation staff members have access to a detailed copy of their job description? Yes No
2. Do probation staff members have performance reviewed annually? Yes No

B. Policy Development and Monitoring

1. What is the title of the person primarily responsible for creating, updating, or modifying policies and procedures? Supervising Probation Officer
2. How often are policies and procedures reviewed for accuracy and consistency with daily practices? Monthly
3. Are policy and procedure manuals available onsite? Yes No
4. Does the manual include the title, and contact information of the staff member to whom one can report a grievance or complaint? Yes No
5. Does the manual include the title, and contact information of the staff member to whom one can propose a change to a policy? Yes No
 - a. If yes, list the number of manuals available: Electronic On-Line (Intranet)
 - b. Where are the manuals located?
Probation Department SharePoint Site
6. Are probation staff members permitted to access these manuals? Yes No
7. Are contractors familiarized with these manuals during contractor orientation? Yes No
8. Are the youths' attorneys permitted to access these manuals via subpoena? Yes No

C. Interpersonal Communication and Diversity Training

1. Do Probation staff members participate in training to provide them with the skills to communicate with youth in a developmentally appropriate manner? Yes No
2. List types of diversity training attended by Probation staff members:
Embracing Diversity & Encouraging Respect LGBT: Creating Safe Spaces

D. Internal Inspections and Reviews

1. Does the administrator in charge ever conduct a walk-through/visual inspection of the entire facility? Yes No
 - a. If yes, how often: As Needed.

2. How often does the administrator in charge meet with the following groups to discuss operations and services:
- a. Probation staff members? Weekly or As Needed
 - b. Medical staff? Weekly or As Needed
 - c. Mental health staff? Weekly or As Needed
 - d. Contracted programming representatives? As Needed
 - e. School/Education staff? Monthly or As Needed
 - f. Volunteers? As Needed

E. Staff Background and Reference Checks

- 1. Do staff members have an initial background before they are hired? Yes No
- 2. Do staff members have reference checks before they are hired? Yes No
- 3. Do staff members meet with a psychologist before they are hired? Yes No
- 4. Do staff members undergo drug testing before they are hired? Yes No
- 5. Do staff members undergo periodic criminal history checks after they are employed?
 Yes No

F. Staff Training, Licensing, and Credentialing

1. For which of the following topics below do staff members receive training?

Training Type	Does Staff Attend?	How Often	Who Provides?
Adolescent Development	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	As available	SCM/IBIS/STAT Team Probation
Appropriate Relationships/Boundaries with Youth	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Monthly	SCM/IBIS/PREA/E-Blast
Appropriate Disciplinary Techniques	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Annually	Probation Dept.
Confidentiality	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Every Two Years	Probation Dept.
Conflict Management	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Every Two Years	Probation Dept.
CPR/First Aid	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Every Two Years	Outside Provider
Emergency Response	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Annually	Probation Dept.
Ethical Decision Making	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Every Two Years	Probation Dept.
Identification and Treatment for Mentally Ill and/or Suicidal Youth	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Every Two Years	STAT Team & CFMG
Identification and Referral of Youth for Special Education Services	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No		
Inclusion Methods for Youth with Disabilities or Special Needs	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	As available	Probation Dept.
Reporting Requirements for Abuse, Neglect, or Maltreatment that Occurs In the Facility	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Monthly	PREA E-Blast
Reporting Requirements for Abuse, Neglect, or Maltreatment that Occurs Outside the Facility	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Monthly	PREA E-Blast
Sexual Harassment	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Every Two Years	Probation Dept.
Signs of Abuse or Neglect	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Every Two Years	CFMG
Use of Force	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Annually	Probation Dept.
Use of Restraints	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Annually	Probation Dept.
Other: _____	<input type="checkbox"/> Yes <input type="checkbox"/> No		

G. Staff Misconduct

1. Please provide the written policy for addressing staff misconduct. Please see Department Policies 903 and 914.
2. Please provide the written policy that ensures youth are not bullied by staff. Please see Overview of Institutional Services Policies 1, 2, 5, and 7. Complete policies also attached.
3. In the past calendar year, have there been any allegations of the following:

Type of Misconduct By Staff Member	Occurred in Past Calendar Year?	To a Youth In Custody	To a Youth Out of Custody
Physically Assaulting Youth	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Sexually Assaulting Youth	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Verbally Threatening Youth	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Touching a Youth in an Inappropriate Way	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Commenting on the Physical Appearance of Youth in a Manner Outside Scope of Staff Member's Job Duties	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Entering a Youth's Sleeping Room for Any Reason that was Outside the Scope of the Staff Member's Job Duties	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	

- a. If the answer is yes to any of the questions above, please provide written documentation of the incident, follow-up, and responsive action. ****Report Attached.**
 - For calendar year 2016 there were no staff on youth allegations of Sexual Assault.
 - There is one staff on youth allegation of touching in an inappropriate way (5/16/2016 pat down search) to a youth in custody that was investigated by Sheriff's and determined to be unfounded.
 - For the question commenting on physical appearance there are no PREA reports to support a yes response.

****The 2016 CB PREA Allegation log to support this information is available upon request.**

X. Budget and Fiscal Concerns

Please describe any impacts to the facility in the last calendar year that were caused by a loss or change to funding or funding sources (include staff vacancies, program reductions, contractor changes, etc.): N/A
