

ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address):  TELEPHONE NO.: _____ FAX NO.(Optional): _____ E-MAIL ADDRESS (Optional): _____ ATTORNEY FOR (Name): _____	<b>FOR COURT USE ONLY</b>
<b>SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN DIEGO</b> <input type="checkbox"/> CENTRAL DIVISION, CENTRAL COURTHOUSE, 1100 UNION ST., SAN DIEGO, CA 92101 <input type="checkbox"/> CENTRAL DIVISION, COUNTY COURTHOUSE, 220 W. BROADWAY, SAN DIEGO, CA 92101 <input type="checkbox"/> CENTRAL DIVISION, FAMILY COURT, 1555 6TH AVE., SAN DIEGO, CA 92101 <input type="checkbox"/> CENTRAL DIVISION, MADGE BRADLEY, 1409 4TH AVE., SAN DIEGO, CA 92101 <input type="checkbox"/> EAST COUNTY DIVISION, 250 E. MAIN ST., EL CAJON, CA 92020 <input type="checkbox"/> NORTH COUNTY DIVISION, 325 S. MELROSE DR., VISTA, CA 92081 <input type="checkbox"/> SOUTH COUNTY DIVISION, 500 3RD AVE., CHULA VISTA, CA 91910	
PETITIONER	
RESPONDENT	
OTHER PARENT/CLAIMANT	
<b>APPLICATION AND ORDER FOR SERVICE ON CLERK OF THE COURT</b>	CASE NUMBER

1. **Application:** I am the  petitioner  respondent  other parent  claimant in this action. I have been unable to discover the address of \_\_\_\_\_ (the "other party"). The summons was served on the other party on \_\_\_\_\_. I request the court to issue an order directing service be made upon the other party by delivery of the following legal documents to the clerk of the court:
- Request for Order (JC Form #FL-300)
  - Family Court Services Screening Form (SDSC Form #FCS-046)
  - Income and Expense Declaration (JC Form #FL-150)
  - Blank Responsive Declaration to Request for Order (JC Form #FL-320)
  - Other \_\_\_\_\_
2. **Due Diligence Declaration:** The other party cannot with reasonable diligence be served in any other manner specified in Code Civ. Proc. §§ 1010 - 1013 based upon my attempts to locate the other party as follows:
- a. Conducted an Internet search on \_\_\_\_\_. Result: \_\_\_\_\_
- \_\_\_\_\_
- I was unable to do an Internet search because: \_\_\_\_\_
- b. Conducted a public records search on \_\_\_\_\_. (For example, checked records at the County Recorder's Office, the Registrar of Voters, the Real Property listing, the Fictitious Business Index, the Superior Court Index, telephone directory, etc.) Result: \_\_\_\_\_
- \_\_\_\_\_
- I was unable to do a public records search because: \_\_\_\_\_
- c. Contacted the party's last known place of employment on \_\_\_\_\_. Result: \_\_\_\_\_
- \_\_\_\_\_
- I was unable to contact the party's last known place of employment because: \_\_\_\_\_
- d. Contacted the party's relatives on \_\_\_\_\_. Result: \_\_\_\_\_
- \_\_\_\_\_
- I was unable to contact the party's relatives because: \_\_\_\_\_
- \_\_\_\_\_

SHORT TITLE	CASE NUMBER
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e. Contacted the party's friends and acquaintances on \_\_\_\_\_. Result: \_\_\_\_\_

I was unable to contact the party's friends and acquaintances because: \_\_\_\_\_

f. Other attempts made to locate and contact the other party (*describe*): \_\_\_\_\_

Child custody and visitation is at issue and I attempted to find my child(ren) through the Office of the District Attorney, Child Abduction Unit on \_\_\_\_\_. Result: \_\_\_\_\_

Continued on attached declaration. Number of pages attached: \_\_\_\_\_.

Search results attached. Number of pages attached: \_\_\_\_\_.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: \_\_\_\_\_

\_\_\_\_\_  
Type or Print Name

\_\_\_\_\_  
Signature

**ORDER**

**GRANTED:** Service on the clerk of the court is granted. The court finds that the other party cannot be served in any other manner specified in the California Code of Civil Procedure. The court orders the documents listed in item #1 above be served on the clerk of the court pursuant to California Rules of Court, rule 3.252, by someone 18 years or older and not a party to the case. The person who serves the clerk of the court must complete and file a proof of service.

If, before or after service on the clerk of the court, the other party's address is located, the applicant must have someone 18 years of age or older serve the documents listed in item #1 above to the other party along with a copy of this Order pursuant to the California Code of Civil Procedure.

**DENIED:** Service on the clerk of the court is denied.

The court finds other methods of service are possible.

The court finds insufficient attempts have been made to locate the other party (specify): \_\_\_\_\_

Other: \_\_\_\_\_

Date: \_\_\_\_\_

\_\_\_\_\_  
Judge/Commissioner of the Superior Court