

## JJC FACILITY INSPECTION REPORT

### A. Facility Information:

<b>Facility Name:</b> <div style="text-align: center; font-weight: bold; font-size: 1.2em;">POLINSKY CHILDREN’S CENTER</div>	
<b>Facility Type:</b> Shelter Care	
<b>Facility Address:</b>  9400 Ruffin Court San Diego, CA 92123-5399	<b>Date of Inspection:</b> November 18, 2011
	<b>JJC Chair:</b> Kathleen Edwards
	<b>JJC Admin. Officer:</b> Michele Cummings <b>JJC Secretary:</b> Kathi Hamill
	<b>CWS Director:</b> Debra Zanders-Willis
	<b>Presiding Judge of the Juvenile Court:</b>  Hon. Cynthia Bashant
<b>Facility Administrator:</b> Cathi Palatella, Asst. Deputy Dir.	<b>Telephone:</b> (858) 514-4601
<b>Facility Contact:</b> Norma Rincon	<b>Telephone:</b> (858) 514-4602
<b>JJC Inspection Team:</b> Kathleen Edwards and Henry Mann	

### B. Recommendations:

The 2011-12 Juvenile Justice Commission recommends that the County of San Diego Health and Human Services Agency, Child Welfare Services:

1. Consider a study to determine any trends within the cycles. It is recognized that PCC is not locked and that minors cannot be detained against their will, though AWOLs continue to be an issue. During the FY 2010-11, there were 573 duplicated AWOLs and 141 unduplicated AWOLs.
2. Consider a study that may reveal any precursor events which could be helpful in reducing the number of serious assaults on youth. During FY2010-11, there were 96 duplicated and 61 unduplicated incidents.
3. Ensure servers are adequate to support the technology available; school staff noted that the PCC server is not adequate. Many computers and types of software are available which cannot be used due to server inadequacy.

Progress Update for Previous Inspection’s Recommendations:

Continue efforts, including collaborating with Probation, Health and Human Services Behavior Health System to identify effective strategies in working with the “change-of-placement” youth.

- ✓ Polinsky staff has a very strong transition plan in place and they continue to work on the transition/placement change issues with other agencies.

**C. Average Daily Population & Staffing Information:**

**Population Information:**

	Infant	Toddler	Juv. Male	Juv. Female	Total
<b>Facility Capacity</b>	29	40	135*		204
<b>Facility Average Daily Population FY 10-11</b>	9	10	19	18	56

\*There are 5 cottages at the facility that hold up to 27 youth each.

- It is interesting to note that of the 204 facility capacity beds, the average daily population for FY 2010-2011 was 56. While this is a testament to the excellent work of the Polinsky staff, it also raises the question about alternative use of these beds for a lower level of care for dependent youth. Staffing meets standards set by WIC.

Has the facility exceeded capacity since the last inspection?

- Yes       No

Does the facility house minors under California Welfare & Institutions Code Section 601?

- Yes       No

List the languages spoken by staff members.

- Cambodian, Farsi, Spanish, Tagalog, Thai, Vietnamese

**Staffing Ratios:**

Awake:      1:3 under 6 years / 1:6 over 6 years

Asleep:      1:3 under 6 years / 1:10 over 6 years

The 1:3 ratio of staff to children under age six remains in place. The staffing ratio for children over age six is a baseline of 1:6, and is adjusted for supervision acuity, individual child needs, and facility requirements.

<b>Staffing*:</b>	<b># Filled</b>	<b># Open</b>
Administrative Analyst II	1	0
Account Clerk	1	0
Stock Clerk	1	0
Senior Storekeeper	1	0
Office Assistant	9	0
Senior Office Assistant	1	0
Office Support Specialist	1	0
Supervising Office Assistant	1	0

Administrative Secretary I	1	0
Chief, Community Health Promotion	1	0
Protective Services Assistant	2	0
Residential Care Worker II	123	4
Residential Care Worker 1	6	0
Residential Child Care Specialist	13	0
Residential Care Worker Supervisor	26	2
Protective Services Worker II	11	0
Senior Prtective Services Worker	4	0
Protective Services Supervisor	6	0
Social Worker III	8	0
Social Worker Supervisor	5	1
Child Welfare Services Manager	2	0
Building Maintenance Engineer	0	1
Laundry Worker	1	0
Temporary On-Call RCW Trainee, I & II**	<100>**	

*\*Filled/Open positions reported as of 10-28-2011*

**D. CSA/Other Inspections:**

List inspections conducted by other agencies and dates of most recent inspection:

Community Care Licensing: August 23, 2011  
 Fire Marshall November 16, 2011  
 Dept. of Environmental Health: June 3, 2011  
 Date of last fire drill: October 20, 2011

**E. Facility Construction Information:**

<b>Date Facility was: Constructed:</b> July 1994	<b>Remodeled:</b> Cafeteria
<b>Construction Added:</b> N/A	<b>Construction Planned:</b> N/A

Will any Planned Remodeling or Construction Affect Facility Capacity? (If Yes, Please Comment)  
 Yes  No  N/A

**F. Serious Incidents in Facility During Previous Calendar Year:**

<b>Number of:</b>	<b>Suicide Attempts:</b> None	<b>Suicides:</b> None
	<b>AWOL Attempts:</b> 44 duplicated/27 unduplicated	<b>AWOLs:</b> 573 duplicated/141 unduplicated
	<b>Serious Assaults Youth on Youth:</b> 61 unduplicated / 30 duplicated	
	<b>Serious Assaults Youth on Staff:</b> 23 unduplicated / 96 duplicated	
	<b>Serious Incidents Above for Which There Is A Written Record:</b> All incidents have written documentation.	
	<b>Self-Harming Incidents:</b> 22 duplicated / 16 unduplicated	

**G. Problems/Complaints Affecting Facility During Previous Calendar Year:**

<b>Court Orders Affecting Facility (Attach Copy if Available):</b> None				
<b>Pending Litigation:</b> None				
<b>Number of Written Complaints Involving:</b>				
<b>Youth:</b> 58	<b>Attorneys:</b> 0	<b>Family Members:</b> 0	<b>Medical:</b> 1	<b>Abuse:</b> 0

**H. Visual Review of Facility:**

A visual review of the facility and grounds revealed a clean and comfortable environment for the children housed here.

**SECTION A: ADMINISTRATION/MANAGEMENT**

**A.1 Policy Development and Monitoring**

Who is primarily responsible for creating, updating, or modifying policies and procedures?

Title: Child Welfare Manager

How often are policies and procedures reviewed for accuracy and consistency with daily practices?

- Policies and Procedures are currently up to date and are reviewed and updated per Community Care Licensing and Child Welfare Services requirements.

Are policy and procedure manuals available on site?

- Yes     □ No

Does the manual include the title, and contact information of the staff member to whom one can report a grievance or complaint?

- Yes     □ No

Does the manual include the title, and contact information of the staff member to whom one can propose a change to a policy?

- Yes     □ No

- The Policy and Procedures manual is available to all staff online. In addition, 10 hard copies are available in the administrative offices, intake, and all cottages. Soft copies of new policies are distributed to all staff.

Are staff members permitted to access these manuals?

- Yes     □ No

Are contractors familiarized with these manuals during contractor orientation?

- Yes     □ No

Are the youths’ attorneys permitted to access these manuals via subpoena?

- Yes     □ No

## **A.2 Internal Inspections and Reviews**

Does the administrator in charge ever conduct a walk-through/visual inspection of the entire facility?

- Yes     □ No

If yes, how often:     The PCC Management Team conducts a monthly walk-through and visual inspection of the facility. The facility is monitored on a daily basis by staff, and issues are reported to the PCC Management Team.

How often does the administrator in charge meet with staff members to discuss operations?

- The PCC Management Team meets weekly, Director’s call-in is held monthly, and more often as needed.

How often does the administrator in charge meet with medical staff to discuss operations?

- The PCC Management Team meets with the medical staff team at least monthly, and more often as needed.

How often does the administrator in charge meet with mental health staff to discuss operations and services?

- The PCC Management Staff meets with mental health support staff at least bi-weekly, and more often as needed.

How often does the administrator in charge meet with contracted programming representatives to discuss operations and services?

- The PCC Management Staff meets with contracted programming representatives at least monthly, and more often as needed.

How often does the administrator in charge meet with school/education staff members to discuss operations and services?

- The PCC Management Staff meets with school / education staff members at least bi-weekly, and more often as needed.

**A.3 Youth Records**

Are case records regarding individual youth kept on site?

- Yes     No

Records are safeguarded in accordance with all HIPPA and confidentiality laws. Files are kept in secured areas and access to files is controlled and limited.

**A.4 Admission and Orientation**

Are minors oriented to rules and procedures?

- Yes     No

Are minors given copies of rules and procedures?

- Yes     No

Can minors request that rules and procedures be provided in a language other than English?

- Yes     No

Can parents request that rules and procedures be provided in a language other than English?

- Yes     No

Are minors required to sign a document indicating they understand rules and procedures?

- Yes     No

Are rules and procedures posted anywhere in the facility?

- Yes     No

If yes, please indicate the number of postings and the locations.

Number: 7  
Locations: In each cottage

**A.5 Personal Property and Monies**

Are personal property and monies recorded, stored, and returned upon release?

- Yes     No

**A.6 Youth Release and Transition**

Are there established protocols for transitioning youth out of the facility and into the community?

- Yes     No

- A challenge for successful transition is the school bus situation. PCC absorbs the cost of transportation to public school since SDUSD requires a two-week notice to provide transportation.

Do facility staff members consult with the staff that will be assigned to the youth when they leave to discuss transition-related concerns?

- Yes     No

Has the facility received any complaints from parents regarding the transition process?

- Yes     No

Has the facility received any complaints from attorneys regarding the transition process?

- Yes     No

**A.7 Accommodations for the Disabled**

Does the facility accept youth with disabilities?

- Yes     No            PCC meets ADA requirements.

Has this facility been determined to be an inappropriate facility for a youth with a disability (physical, developmental, emotional, psychological, intellectual, etc.) in the last 12 months?

- Yes     No

**SECTION B: SECURITY AND CONTROL**

**B.1 Post Orders**

Do staff members have access to a detailed copy of their job description?

- Yes     No

Do staff members have performance reviewed annually?

- Yes     No

**B.2 Permanent Logs**

Are there policies and procedures in place that describe the types of incidents and occurrences which must be documented on a daily basis?

- Yes     No

Are these logs stored electronically?

- Yes     No

If yes, is there sufficient technical support to ensure that the electronic files that contain these logs are not compromised, corrupted, or deleted?

- Yes     No

**B.3 Security Features**

Does the facility have ample security features (cameras, locks, alarms, etc.)?

- Yes     No

- PCC has 53 cameras located throughout the facility with 4 DVRs which hold up to ten months of data.

Are there staff members on site who have the skills to maintain security features?

- Yes     No

**B.4 Security Inspections**

Does the administrator in charge ever visually inspect the facility for security-related concerns?

- Yes     No

If yes, how often: Monthly and as needed in response to incidents and concerns.

Are random reviews of security tapes conducted?

- Yes     No

If yes, how often: Monthly and as needed in response to incidents and concerns.

**B.5 Control of Contraband**

Are there written policies that describe contraband?

- Yes     No

Are there written policies that describe the disposition of contraband?

- Yes     No

- In response to a query by inspectors, PCC has written policy and procedures regarding disposition of contraband.

Describe if there have been a high number of incidents related to a specific type of contraband:  
N/A

Has a weapon been found in the possession of a youth in the facility within the last 12 months?

- Yes     No

Has a controlled substance (alcohol, tobacco, illegal drugs, or prescription drugs for which the youth in possession does not have a prescription) been found in possession of a youth within the last 12 months?

- Yes     No

**B.6 Resident Searches**

Do staff search sleep areas/rooms?

- Yes     No

If yes, do staff members search the room in the presence of the youth?

- Yes     No

If yes, is clean bedding or clothes mixed with soiled bedding or clothes during this process?

- Yes     No

**B.7 Accountability and Supervision**

There is adequate staffing with appropriate supervision to ensure youth remain safe.

**B.8 Use of Force**

- Force is not used at PCC. If a dangerous situation occurs in which staff is unable to control, SDPD is contacted.

Are there written policies in place to ensure that force is used only when necessary?

- Yes     No     N/A – see above

Are there written policies in place to ensure that force is used only as long as necessary?

- Yes     No     N/A – see above

Is each instance of a use of force documented?

- Yes     No     N/A – see above

When there is an instance where force is used, does an internal committee or task force convene to discuss the incident?

- Yes     No     N/A – see above

**B.9 Non-routine Use of Restraints**

Are there written policies in place to ensure that restraints are used only when necessary?

- Yes   □ No

- Staff uses the PATA (Polinsky Active Teaching Approach). PATA is therapeutically oriented, allowing staff to act as potent treatment agents. PATA combines social skill instruction with intervention strategies to support staff and the youth served.

Are there written policies in place to ensure that restraints are used only as long as necessary?

- Yes   □ No

Is each instance of a use of restraints documented?

- Yes   □ No

If yes, are these documents reviewed by the administrator in charge?

- Yes   □ No

**B.10 Tool & Equipment Control**

Is there a written policy to ensure the adequate control of keys?

- Yes   □ No

Is there a written policy to ensure the adequate control of tools?

- Yes   □ No

Is there a written policy to ensure the adequate control of culinary utensils and equipment?

- Yes   □ No

Is there a written policy to ensure the adequate control of medical equipment?

- Yes   □ No

Is there a written policy to ensure the adequate control of supplies?

- Yes   □ No

Is there a written policy to ensure the adequate control of vehicles?

- Yes   □ No

- All policies and procedures regarding tools and equipment are adequate to provide safety to minors.

**B.11 Weapons Control**

Are weapons of any types permitted in the facility?

- Yes   ■ No

Is there a weapons locker on site?

- Yes   ■ No

**B.12 Discipline**

Are there written policies that describe the discipline process?

- Yes   □ No   ■ N/A - Discipline is not part of the program at PCC.

Are measures taken to ensure that due process is preserved?

- Yes   □ No   ■ N/A

Of a random sample of 40 grievances, approximately what percent of grievances/appeals related to disciplines are resolved in favor the youth? N/A

**B.13 Supervision for Special Housing**

Special accommodations are provided for the disabled or bullied.

**B.14 Contingency/Emergency Plans**

Are there written plans in place for the following contingencies/emergencies? Check all that apply.

- Contagious disease outbreak (Tuberculosis, Flu, etc.)
- Earthquake
- Fire
- Power outage/failure
- Cottage/Unit disturbance

**SECTION C: FOOD SERVICE**

**C.1 Sanitation and Meal Service**

Who/what agency maintains the kitchen area?

- Food Management Associates, Inc. is the food services contractor.

Are kitchen staff members trained regarding sanitation and food handling procedures?

- Yes      □ No

Have kitchen staff members received any training in the last year other than training given to newly hired employees?

- Yes      □ No

Do youth work in the kitchen?

- Yes      ■ No

Are youth permitted to converse during meals?

- Yes      □ No

If yes, may a youth seated at one table converse with a youth seated at a different table?

- Yes      □ No

Are meals served cafeteria style?

- Yes      □ No

Are youth permitted 20 minutes or more to eat?

- Yes      □ No

**C.2 Adequate and Varied Meals**

Is there a weekly menu posted?

- Yes      □ No

Does a nutritionist, dietitian, or other health professional participate in the creation of the menu?

- Yes      □ No

How many calories per day does a youth who eats all of the standard meals provided consume?

The PCC menu includes three balanced meals and three healthy snacks daily. The menu meets or exceeds the minimum requirements of the National School Lunch Program for

calories, required foods and nutrition as appropriate for each age group and individual requirements.

What approximate percent of calories are from the following:

Protein: 25%  
Carbohydrate: 50%  
Fat: 25%

Are weaker youths protected from having food taken from them?

Yes       No

### **C.3 Special Diets**

Can special diets be accommodated when medically necessary?

Yes       No

Was the facility unable to accommodate a special diet based on medical reasons within the last 12 months?

Yes       No

Can special diets be accommodated when based on a youth’s religious practices or beliefs?

Yes       No

Was the facility unable to accommodate a special diet based on a youth’s religious practices or beliefs in the last 12 months?

Yes       No

## **SECTION D: COMMUNICATION**

### **D.1 Staff-Youth Communication**

Are youth provided opportunities to communicate with staff in writing?

Yes       No

Are youth provided opportunities to communicate with staff verbally?

Yes       No

Are communication aids (translators, hearing aids, etc.) provided when necessary?

Yes       No

### **D.2 Interpersonal Communication/Diversity Training**

Do staff members participate in training to provide them with the skills to communicate with youth in a developmentally appropriate manner?

Yes       No

List types of diversity training attended by staff members:

Embracing Diversity/Encouraging Respect

### **D.3 Grievances**

Is there a formal grievance policy?

Yes       No

Are written grievances reviewed daily?

Yes       No

Are grievances tracked in some manner that would permit facility leaders to observe trends in grievance report?

- Yes     No

Is there a method for youth to be able to express concerns about the facility to a someone who is not assigned to the facility?

- Yes     No

Are youth made aware on a routine basis that they can express concerns about their detention to their attorneys?

- Yes     No

Is there a formal grievance process available for parents?

- Yes     No

If yes, how many parents have submitted grievances in the last 12 months?    Zero.

## **SECTION E: SAFETY AND SANITATION**

### **E.1 Fire Safety**

Do facility leaders have specific concerns about fire safety?

- Yes     No

### **E.2 Non-Hazardous Furnishings**

Are mattresses and bedding fire-resistant and non-toxic?

- Yes     No

### **E.3 Control of Dangerous Materials**

Are dangerous materials (toxins, biohazards, etc.) stored on site?

- Yes     No

### **E.4 Clothing and Bedding**

How often is bedding laundered?    Weekly or more often, if soiled.

Are additional blankets available on request?

- Yes     No

How often are youth given clean clothes?    Daily

### **E.5 Personal Hygiene/Showers**

How frequently must youth shower?

Showers per week:    Youth may shower as often as they wish; they are encouraged to shower once a day.

Minutes per shower:    No limit.

- Babies receive baths twice daily or more if needed. Toddlers receive a bath or shower before bedtime daily. Youth aged 6 to 18 years old shower in the morning before school and before bedtime daily. Youth with special needs shower as needed throughout the day. Privacy is maintained by gender separation and under close supervision of cottage staff. Showers and baths are scheduled for each youth separately, one at a time, in their own cottage as there is no communal shower or bath. Staff stands outside of the

bathroom supervising each youth showering alone as the bathroom can only be occupied by one youth at a time.

- Babies are bathed with age-appropriate bath products. Youth aged 6 to 18 receive a personal hygiene box containing personal products to meet their needs.

## E.6 Physical Facility and Equipment

Does this facility have a court holding area?

- Yes     No     N/A

## SECTION F: SERVICES AND PROGRAMS

### F.1 Classification, Review, and Housing

Are youth assessed upon intake to determine appropriate classification?

- Yes     No     N/A

Do facility leaders conduct adequate re-classification reviews periodically?

- Yes     No     N/A

### F.2 Religious Practices

Are youth religious services offered in the facility?

- Yes     No

If yes, list the religious/faith traditions for which services are offered:

Christian-based. PCC will transport children and youth to their home church or synagogue.

Are religious services offered in a language other than English?

- Yes     No

Are youth offered religious or faith-based counseling services?

- Yes     No

Are youth permitted to keep religious texts in their sleeping rooms?

- Yes     No

### F.3 Volunteer Work Assignments

Are sentenced youth in the facility permitted to work or perform chores on a voluntary basis?

- Yes     No     N/A

Are un-sentenced youth in the facility permitted to work or perform chores on a voluntary basis?

- Yes     No     N/A

### F.4 Work Assignments and Security

Are sentenced youth in the facility required to work or perform chores?

- Yes     No     N/A

Are un-sentenced youth in the facility required to work or perform chores?

- Yes     No     N/A

## F.5 Programming

For which of the following areas are formalized programs or services offered (either by staff members or a contractor)? Check all that apply.

- Anger management classes/Counseling/Groups
- Conflict resolution skills
- Diversity/Tolerance/Human relations
- Domestic/Relationship violence education
- Family reunification planning
- Financial literacy education
- Gang awareness/Prevention/Intervention
- Health and wellness education
- Parenting education
- Sexual health education
- Social/interpersonal skills
- Substance abuse counseling
- Survivors of abuse/maltreatment/violence counseling
- Victim awareness
- Vocational training

## F.6 Exercise and Out-of-Sleeping Room Opportunities

Are youth given opportunities for physical recreation/exercise?

- Yes       No

If yes, how many hours per day?      Hours: 4.5 hours

Is participation in physical recreation/exercise required?

- Yes       No\*

\*Although not mandated, all children are encouraged to participate in the recreational activities offered at PCC. School-aged children are offered Physical Education in school.

Are youth given opportunities for other types of recreation outside of their sleep rooms (play games, watching movies, etc.)?

- Yes\*       No

\*If children do not participate in the recreational activities, they are offered arts, crafts, educational movies, etc.

## F.7 Access to Legal Services

Are youth permitted to have reasonable contact with their attorneys?

- Yes       No

Has an attorney in the last 12 months complained that they were not able to communicate with a youth/client?

- Yes       No

Has a parent complained in the last 12 months that their son or daughter was denied access to his or her attorney?

- Yes       No

**F.8 Telephone Access**

Are youth permitted to use the telephone to contact parents/guardians?

- Yes       No

Are youth permitted to use the telephone to contact anyone other than parents/guardians and attorneys?

- Yes       No

Are telephone calls monitored?

- Yes       No      \*They may be monitored on a case-by-case basis.

Are telephone calls recorded?

- Yes       No

Has a parent/guardian complained in the last 12 months that their son or daughter was denied reasonable access to the telephone?

- Yes       No

**F.9 Visitation Privileges**

What are the visitation hours for this facility?

Hours: 7 days a week, 10 am – 8 pm

Who may visit youth? Check all that apply.

- Parents/Legal guardians
- Adult siblings
- Minor siblings
- Others, please list: Attorneys and other approved persons who are determined by assigned social worker.

Is there ample space in the facility for visitation?

- Yes       No

Are youth permitted to have private conversations with visitors?

- Yes       No

Do staff members supervise visits?

- Yes       No

Has there been an instance in the last 12 months of a visitor bringing contraband into the facility?

- Yes       No

Has there been an instance in the last 12 months of a visitor threatening a youth or staff member?

- Yes       No

List the primary reasons why family members do not visit youth:

Family members may not be authorized to visit with youth if they pose a danger to them or a no contact Court order has been made. Protective Services Workers inform PCC staff of any pertinent visitation constrictions.

**F.10 Mail and Correspondence**

Are youth permitted to receive mail?

- Yes       No

Are youth permitted to send mail?

- Yes     No

Is postage free?

- Yes     No

Is mail screened for contraband?

- Yes     No

Does a staff member read mail addressed to a youth?

- Yes     No    Assigned Protective Services Workers read all youths’ incoming and outgoing mail.

### SECTION G: HEALTH CARE

Medical Staffing:	#Filled	# Open	Contractor (Y/N)
Physician	2	0	Yes
Physician's Assistant	0	0	Yes
Registered Nurse	16	0	Yes
Licensed Vocational Nurse	0	0	Yes
Nurse Practitioner	0	0	Yes
Emergency Medical Tech	0	0	Yes

#### G.1 Intake Health Screening

Which of the following health screenings are conducted upon intake? Check all that apply.

- Medical
- Dental
- Vision
- Mental health/Psychological
- Sexually transmitted infections
- Pregnancy tests (if females are held in the facility)

#### G.2 Medical, Dental, and Mental Health Appraisals

Which of the following complete health appraisals are conducted within 14 days of admission to the facility? Check all that apply.

- Medical (Complete history and physical)
- Dental
- Vision
- Mental health/Psychological
- Sexually transmitted infections
- Pregnancy tests (if females are held in the facility)

### G.3 Access to Routine, Chronic, and Emergency Health Services

Is there an established procedure in place for youth to request medical services?

- Yes     No

Is there an established procedure in place for youth to request dental services?

- Yes     No

Is there an established procedure in place for youth to request mental services?

- Yes     No

Are staff members permitted to refer youth for medical treatment?

- Yes     No

Are staff members permitted to refer youth for mental health services?

- Yes     No

Who makes the determination whether or not a minor is seen after a sick call slip is turned in?

- All children are seen by nursing when they are ill.

Of a random sample of 50 sick call slips, how many were responded to and in how many hours?

- All sick calls are responded to at PCC.

Are reasonable arrangements made to permit youth to see their personal or family healthcare providers?

- Yes     No

### G.4 Experimental Research

Are youth permitted to be subjects of any of the following types of research?

Check all that apply: **N/A**

- Behavioral/Psychological
- Biomedical
- Cosmetic
- Pharmaceutical

### G.5 Suicide Prevention

Is there a written suicide prevention plan in place?

- Yes     No

Have there been any instances in the last 12 months where the written plan was not followed in response to a youth at risk of suicide?

- Yes     No

### G.6 Hunger Strikes

Is there a written plan that describes the appropriate response to a youth who engages in a hunger strike? N/A

- Yes     No

Have there been any instances in the last 12 months where the written plan was not followed in response to a youth on a hunger strike?

- Yes     No

**G.7 Death**

Is there a written plan that describes the response to a youth’s death in the facility?

- Yes       No

Have there been any instances in the last 12 months where the written plan was not followed in response to the death of a youth?

- Yes       No

**G.8 Informed Consent/Involuntary Treatment**

Is informed consent obtained, when appropriate, prior to the delivery of care?

- Yes       No

Are youth fully explained the nature of the care they receive and the side effects or complications that may occur as a result of treatment or medications?

- Yes       No

**G.9 Infectious Disease**

Is there an infection control program that aims to ensure that safety of youth, staff, and visitors?

- Yes       No

**SECTION H: EDUCATION**

<b>School Staffing:*</b>	<b>#Filled</b>	<b># Open</b>
Credentialed Teachers Total	4	0
Credential Special Education Teachers Total	2	0
Teachers’ Aides	4	0
Paid Tutors	0	0
Volunteer Tutors	0	0
Other:		
Speech Pathologist	1	0
School Nurse	1	0
School Psychologist	1	0
Rehab Specialist	1	0

*\*San Diego Unified School District provides the education program at PCC for pre-school through high school.*

**H.1 School Capacity/Attendance**

How many youth are attending school? All school-age children attend either on-site PCC school or school of origin.

Number: Youth attending school varies and depends on population at PCC.

Estimate the average grade level of youth participating in school in the facility:

Grades range from pre-school to high school. The primary range is from 6<sup>th</sup> to 10<sup>th</sup> grade.

Estimate the average age of youth participating in school in the facility:

The average age of youth ranges depending on the population at PCC.

Is there adequate classroom space for the number of youth attending school?

- Yes
- No

## H.2 Supplies

Are there an adequate number of textbooks?

- Yes
- No

Are the textbooks available up-to-date and consistent with educational standards in the State of California?

- Yes
- No

Are there adequate school supplies (pens, pencils, paper, etc.)?

- Yes
- No

Are there a sufficient number of computers available for teachers and school staff to use?

- Yes
- No

Are there computers available for youth to use?

- Yes
- No All students have a laptop available to them with software programs to support learning; however, server capacity is inadequate to support program and data needs. San Diego Unified School District has oversight of the server located at the PCC school.

If yes, are youth supervised while using the computers?

- Yes
- No

## H.3 High School Programs/GED

Do youth have the opportunity to receive high school credits that can be transferred to their home school districts?

- Yes
- No

Are records from previous schools available to facility school staff?

- Yes
- No

Are youth given an opportunity to take the California High School Exit Examination (CAHSEE) when appropriate?

- Yes
- No

## H.4 Post-High School/GED

Are there educational opportunities available for youth you have completed high school or their GED?

- Yes
- No

Are youth given information and counseling regarding community college and four-year college options?

- Yes
- No

Are youth given information and counseling regarding financial aid options for college?

- Yes
- No

Are youth given resources for college entrance exam preparation when appropriate?

- Yes
- No

Are youth able to take courses for college credit online?

- Yes     No

Do youth in the facility take military readiness testing?

- Yes     No

### **H.5 Vocational Programs/ROP**

Do vocational programs and ROP opportunities have sufficient space and resources for the number of youth interest in participating?

- Yes     No     N/A

Has a youth been denied participation in one of these programs in the last 12 months?

- Yes     No     N/A

### **H.6 Special Education/IEP Programs**

Do credentialed special education teachers participate in lesson planning and curriculum development?

- Yes     No

How many youth in the facility have an Individualized Education Program (IEP)?

Number: As of October 28, 2011, there were 7 students with an IEP; however, it varies depending on the population at PCC.

Are regular IEP meetings held?

- Yes     No

Are parents notified of these meetings?

- Yes     No

Are parents permitted to attend these meetings?

- Yes     No

Describe the most common obstacle to IEP compliance.

Lack of available school records.

Are there sufficient resources available to accommodate youth with special education needs?

- Yes     No

### **H.7 Special Programs and Activities**

Describe other special programs or activities sponsored by school staff:

Monthly trips to Job Corps, on-line credit recovery and dual enrollment to "iHigh" (online high school provided by SDUSD) are opportunities provided by school staff at PCC.

### **H.8 Independent Study**

Are independent study options available?

- Yes     No

### **H.9 Relationship with Other Stakeholders**

- A school liaison is charged with communication between PCC school staff and home school.



Have there been any allegations within the last 12 months of a staff member physically assaulting a youth?

- Yes    No
- Yes    No   Minors in custody
- Yes    No   Minors out of custody

Have there been any allegations within the last 12 months of staff member sexually assaulting a youth?

- Yes    No
- Yes    No   Minors in custody
- Yes    No   Minors out of custody

Have there been any allegations within the last 12 months of a staff member verbally threatening a youth?

- Yes    No
- Yes    No   Minors in custody
- Yes    No   Minors out of custody

Have there been any allegations within the last 12 months of a staff member touching a youth in any inappropriate way?

- Yes    No
- Yes    No   Minors in custody
- Yes    No   Minors out of custody

Have there been any allegations within the last 12 months of a staff member commenting on the physical appearance of a youth in a manner that is outside the scope of the staff member’s job duties?

- Yes    No
- Yes    No   Minors in custody
- Yes    No   Minors out of custody

Have there been any allegations within the last 12 months of a staff member entering a youth’s sleeping room for any reason that was outside the scope of the staff member’s job duties?

- Yes    No
- Yes    No   Minors in custody
- Yes    No   Minors out of custody

## **SECTION J: BUDGET AND FISCAL CONCERNS**

PCC enjoys the support of all of the County of San Diego Supervisors, HHS Director, and CWS Director.