

JJC DETENTION FACILITY INSPECTION REPORT

A. Detention Facility Information

Facility Name: <b style="text-align: center;">GIRLS' REHABILITATION FACILITY	
Facility Address: 2861 Meadow Lark Drive San Diego, CA 92123	Date of Inspection: November 18, 2011
	JJC Chair: Kathleen Edwards
	JJC Admin. Officer: Michele Cummings JJC Secretary: Kathi Hamill
	Chief of Probation: Mack Jenkins
	Presiding Judge of the Juvenile Court: Hon. Cynthia Bashant
Facility Administrator: Craig Stover, Director	Telephone: (858) 694-4501
Detention Facility Contact: Leann Kowalski, Supv.P.O.	Telephone: (858) 694-4511
Inspection Team: Melanie Delgado, Nicole LoCoco, and Arlene Young	

B. Recommendations and Comments:

The 2011-12 Juvenile Justice Commission recommends that the County of San Diego Probation Department:

1. Expand programs for treatment of youth in prostitution. Youth in prostitution are victims, but there is also a need for rehabilitation. This particular issue has been garnering a lot of attention and study in recent years. GRF is doing a good job providing some programs for these young women. The facility should continue this while they look for new and innovative ways to help these young women deal with what has happened, get out of the lifestyle, and move on with their education and their lives.
2. Continue efforts to find more committed mentors in the community. GRF provides mentors for the young women it serves. There is a need, however, for mentors who are more committed. Many of the young women in the facility have experienced a great deal of instability in their lives. It is important to find mentors who can be a consistent, regular presence in the lives of these women.

Progress Update for 2010 inspection report recommendations:

1. Replace carpeting throughout facility.
 - ✓ Completed.

C. Average Daily Population & Staffing Information

Population Information:

	Adult Male	Adult Female	Juv. Male	Juv. Female	Total
Facility Capacity	0	0	0	50	50
Facility Average Daily Population	0	0	0	42	42

Has the facility exceeded capacity since the last inspection?

Yes No

Does the facility house minors under California Welfare & Institutions Code Section 601?

Yes No

List the languages spoken by Probation staff members.

- Spanish; contract interpreters are employed, as needed. At the time of inspection, all languages spoken by residents are spoken by staff or translators.

Probation Staffing Ratios: Awake: 1:15
Asleep: 1:30

Probation Staffing:	# Filled	# Open
Director	1	0
Supervisors	1	0
Senior Probation Officers	3	0
CDPOs	15	1
Admin/Support	1	0
Other	0	0

D. CSA/Other Inspections

List inspections conducted by other agencies and dates of most recent inspection:

California Correction Standards Authority: May 6, 2010
Title 15: March 18, 2011
Fire: November 1, 2010
Date of last fire drill: September 26, 2011

E. Facility Construction Information

Date Facility was: Constructed: 1957	Remodeled: N/A
Construction Added: 2003	Construction Planned: No

Will any Planned Remodeling or Construction Affect Facility Capacity (If Yes, Please Comment)?
No

F. Serious Incidents in Facility During Previous Calendar Year

Number of:	Suicide Attempts: 1	Suicides: 0
	Escape Attempts: 0	Escapes: 0
	Serious Assaults on Prisoners: 0	
	Serious Assaults on Staff: 0	
	Other Serious Incidents: 1	
	Serious Incidents Above for Which There Is A Written Record: 1	

G. Problems/Complaints Affecting Facility During Previous Calendar Year

Court Orders Affecting Facility (Attach Copy if Available): None				
Pending Litigation: None				
Number of Written Complaints Involving:				
Detainees:	Attorneys:	Family Members:	Medical:	Abuse:
403	0	0	0	0

H. Visual Review of Facility:

The facility looked clean; beginning level of incarceration was more bare.

I. Review of Confinement Conditions:

No juveniles were housed in this area (B Wing) at the time of inspection due to low population.

SECTION A: ADMINISTRATION / MANAGEMENT

A.1 Policy Development and Monitoring

Who is primarily responsible for creating, updating, or modifying policies and procedures?

Title: Deputy Chief Probation Officer

How often are policies and procedures reviewed for accuracy and consistency with daily practices?

- Quarterly

Are policy and procedure manuals available on site?

Yes No In electronic format on a shared drive for Probation staff only.

Does the manual include the title, and contact information of the staff member to whom one can report a grievance or complaint?

Yes No A complaint can be made to anyone.

Does the manual include the title, and contact information of the staff member to whom one can propose a change to a policy?

Yes No Any staff can propose a change to the Policy Review Committee, Supervisor, Director or Deputy Chief.

Please list the number of manuals available and the locations. N/A

Are Probation staff members permitted to access these manuals?

Yes No

Are contractors familiarized with these manuals during contractor orientation?

Yes No They are not familiarized with the manual for safety and security reasons.

Are the youths' attorneys permitted to access these manuals via subpoena?

Yes No

A.2 Internal Inspections and Reviews

Does the administrator in charge ever conduct a walk-through/visual inspection of the entire facility?

Yes No

If yes, how often: Weekly

How often does the administrator in charge meet with Probation staff members to discuss operations?

Weekly or as needed.

How often does the administrator in charge meet with medical staff to discuss operations?

Weekly or as needed.

How often does the administrator in charge meet with mental health staff to discuss operations and services?

Weekly or as needed.

How often does the administrator in charge meet with contracted programming representatives to discuss operations and services?

Weekly or as needed.

How often does the administrator in charge meet with school/education staff members to discuss operations and services?

Weekly or as needed.

A.3 Youth Records

Are case records regarding individual youth kept on site?

Yes No Records are kept in the Probation Case Management System (PCMS)

A.4 Admission and Orientation

Are minors oriented to rules and procedures?

- Yes No

Are minors given copies of rules and procedures?

- Yes No

Can minors request that rules and procedures be provided in a language other than English?

- Yes No

Can parents request that rules and procedures be provided in a language other than English?

- Yes No

Are minors required to sign a document indicating they understand rules and procedures?

- Yes No

Are rules and procedures posted anywhere in the facility?

- Yes No All minors are provided a copy of the rules; youth are tested on the rules.

A.5 Personal Property and Monies

Are personal property and monies recorded, stored, and returned upon release?

- Yes No

A.6 Youth Release and Transition

Are there established protocols for transitioning youth out of the facility and into the community?

- Yes No

Do facility Probation staff members ("inside POs") consult with the probation officer that will be assigned to the youth when they leave ("outside POs") to discuss transition-related concerns?

- Yes No

Has the facility received any complaints from parents regarding the transition process?

- Yes No

Has the facility received any complaints from attorneys regarding the transition process?

- Yes No

A.7 Accommodations for the Disabled

Does the facility accept youth with disabilities?

- Yes No

Has this facility been determined to be an inappropriate facility for a youth with a disability (physical, developmental, emotional, psychological, intellectual, etc.) in the last 12 months?

- Yes No

SECTION B: SECURITY AND CONTROL

B.1 Post Orders

Do Probation staff members have access to a detailed copy of their job description?

- Yes No

Do Probation staff members have performance reviewed annually?

- Yes No

B.2 Permanent Logs

Are there policies and procedures in place that describe the types of incidents and occurrences which must be documented on a daily basis?

- Yes No

Are these logs stored electronically?

- Yes No

If yes, is there sufficient technical support to ensure that the electronic files that contain these logs are not compromised, corrupted, or deleted?

- Yes No

B.3 Security Features

Does the facility have ample security features (cameras, locks, alarms, etc.)?

- Yes No

Are there staff members on site who have the skills to maintain security features?

- Yes No

B.4 Security Inspections

Does the administrator in charge ever visually inspect the facility for security-related concerns?

- Yes No They have noted holes in the fence and fallen razor wire, which were repaired.

If yes, how often: Weekly

Are random reviews of security tapes conducted?

- Yes No There are no cameras.

B.5 Control of Contraband

Are there written policies that describe contraband?

- Yes No

Are there written policies that describe the disposition of contraband?

- Yes No

Describe if there have been a high number of incidents related to a specific type of contraband.

N/A

Has a weapon been found in the possession of a youth in the facility within the last 12 months?

- Yes No

Has a controlled substance (alcohol, tobacco, illegal drugs, or prescription drugs for which the youth in possession does not have a prescription) been found in possession of a youth within the last 12 months?

- Yes No

B.6 Detainee Searches

Do Probation staff search sleep areas/rooms?

- Yes No

If yes, do Probation staff members search the room in the presence of the youth?

- Yes No

Is clean bedding or clothes mixed with soiled bedding or clothes during this process?

- Yes No

B.7 Accountability and Supervision

Describe measures taken to ensure that youth are supervised in a manner that provides for youth and staff safety:

Wards are oriented to the rules and procedures. Upon admission, each ward receives a written copy of the GRF Rulebook and staff individually orients each ward to the rules. Parents are also oriented to rules and expectations. Staffing ratios are strictly adhere to as well as policy and procedures are enforced to ensure safety of staff and minors.

There are three teams conducting supervisions; there is a checking in rooms every 15 minutes.

B.8 Use of Force

Are there written policies in place to ensure that force is used only when necessary?

- Yes No

Are there written policies in place to ensure that force is used only as long as necessary?

- Yes No

Is each instance of a use of force documented?

- Yes No

If yes, are these documents reviewed by the administrator in charge?

- Yes No

When there is an instance where force is used, does an internal committee or task force convene to discuss the incident?

- Yes No

B.9 Non-routine Use of Restraints

Are there written policies in place to ensure that restraints are used only when necessary?

- Yes No

Are there written policies in place to ensure that restraints are used only as long as necessary?

- Yes No

Is each instance of a use of restraints documented?

- Yes No

If yes, are these documents reviewed by the administrator in charge?

- Yes No

B.10 Tool & Equipment Control

Is there a written policy to ensure the adequate control of keys?

- Yes No

Is there a written policy to ensure the adequate control of tools?

- Yes No There are no tools kept on site.

Is there a written policy to ensure the adequate control of culinary utensils and equipment?

- Yes No

Is there a written policy to ensure the adequate control of medical equipment?

- Yes No

Is there a written policy to ensure the adequate control of supplies?

- Yes No

Is there a written policy to ensure the adequate control of vehicles?

- Yes No

B.11 Weapons Control

Are weapons of any types permitted in the facility?

- Yes No

Is there a weapons locker on site?

- Yes No

If yes, where is it located? Outside of the facility front door.

B.12 Discipline

Are there written policies that describe the discipline process?

- Yes No

Are measures taken to ensure that due process is preserved?

- Yes No

Approximately what percent of grievances/appeals related to disciplines are resolved in favor of the youth?

Percent: 7%

B.13 Supervision for Special Housing

Describe the measure taken to ensure that the youth in the following special housing arrangements are adequately supervised:

Administrative segregation:	N/A – no special housing at GRF.
Protective custody:	N/A – no special housing at GRF.
Disciplinary detention:	N/A – no special housing at GRF.

B.14 Contingency/Emergency Plans

Are there written plans in place for the following contingencies/emergencies? Check all that apply.

- Contagious disease outbreak (Tuberculosis, Flu, etc.)
- Earthquake

- Fire
- Power outage/failure
- Unit disturbance

SECTION C: FOOD SERVICE

C.1 Sanitation and Meal Service

Who/what agency maintains the kitchen area? The Sheriff's Department.

Are kitchen staff members trained regarding sanitation and food handling procedures?

- Yes
- No

Have kitchen staff members received any training in the last year other than training given to newly hired employees?

- Yes
- No

If yes, describe what the training included:

Training is provided through the Sheriff's Department. Youth watch weekly kitchen videos for training.

Do youth work in the kitchen?

- Yes
- No

If yes, have they been trained?

- Yes
- No

Are youth permitted to converse during meals?

- Yes
- No

If yes, may a youth seated at one table converse with a youth seated at a different table?

- Yes
- No For safety reasons, youth are mixed for assigned table seating, paying attention to gang membership.

Are meals served cafeteria style?

- Yes
- No

Are youth permitted 20 minutes or more to eat?

- Yes
- No

C.2 Adequate and Varied Meals

Is there a weekly menu posted?

- Yes
- No

Does a nutritionist, dietitian, or other health professional participate in the creation of the menu?

- Yes
- No

How many calories per day does a youth who eats all of the standard meals provided consume?

2800 – 3000 calories

What approximate percent of calories are from the following:

Protein: 20%
Carbohydrate: 55%
Fat: 25%

Are weaker youths protected from having food taken from them?

- Yes No There is no food sharing to abide by food restrictions.

C.3 Special Diets

Can special diets be accommodated when medically necessary?

- Yes No

Was the facility unable to accommodate a special diet based on medical reasons within the last 12 months?

- Yes No

Can special diets be accommodated when based on a youth's religious practices or beliefs?

- Yes No

Was the facility unable to accommodate a special diet based on a youth's religious practices or beliefs in the last 12 months?

- Yes No

SECTION D: COMMUNICATION

D.1 Staff-Youth Communication

Are youth provided opportunities to communicate with staff in writing?

- Yes No

Are youth provided opportunities to communicate with staff verbally?

- Yes No

Are communication aids (translators, hearing aids, etc.) provided when necessary?

- Yes No

D.2 Interpersonal Communication/Diversity Training

Do Probation staff members participate in training to provide them with the skills to communicate with youth in a developmentally appropriate manner?

- Yes No

List types of diversity training by Probation staff members:

- Safety Crisis Management; Embracing Diversity; Encouraging Respect

D.3 Grievances

Is there a formal grievance policy?

- Yes No

Are written grievances reviewed daily?

- Yes No

Are grievances tracked in some manner that would permit facility leaders to observe trends in grievance report?

- Yes No

Is there a method for youth to be able to express concerns about the facility to a Probation Department official who is not assigned to the facility?

- Yes No

Are youth made aware on a routine basis that they can express concerns about their detention to their attorneys?

- Yes No

Is there a formal grievance process available for parents?

- Yes No

If yes, how many parents have submitted grievances in the last 12 months? One.

General Comments: Grievance procedure for residents is excellent; it gives them a chance to be heard. Staff recognizes the value of this.

SECTION E: SAFETY AND SANITATION

E.1 Fire Safety

Do facility leaders have specific concerns about fire safety?

- Yes No

E.2 Non-Hazardous Furnishings

Are mattresses and bedding fire-resistant and non-toxic?

- Yes No

E.3 Control of Dangerous Materials

Are dangerous materials (toxins, biohazards, etc.) stored on site?

- Yes No

E.4 Clothing and Bedding

How often is bedding laundered? Sheets/pillow cases – weekly; Blankets: monthly

Are additional blankets available on request?

- Yes No

How often are youth given clean clothes? Every day.

E.5 Personal Hygiene/Showers

How frequently must youth shower? Showers per week: 7; Minutes per shower: 5-6

E.6 Physical Facility and Equipment

Does this facility have a court holding area?

- Yes No Due to the close proximity of GRF to the Court.

SECTION F: SERVICES AND PROGRAMS

F.1 Classification, Review, and Housing

Are youth assessed upon intake to determine appropriate classification?

- Yes No

Do facility leaders conduct adequate re-classification reviews periodically?

- Yes No

F.2 Religious Practices

Are youth religious services offered in the facility?

- Yes No

If yes, list the religious/faith traditions for which services are offered.

Catholic, Christian, other upon request

Are religious services offered in a language other than English?

- Yes No

If yes, list the languages in which services are offered.

As needed through interpreters or faith staff that speak the required language.

Are youth offered religious or faith-based counseling services?

- Yes No

Are youth permitted to keep religious texts in their sleeping rooms?

- Yes No

F.3 Volunteer Work Assignments

Are sentenced youth in the facility permitted to work or perform chores on a voluntary basis?

- Yes No

Are unsentenced youth in the facility permitted to work or perform chores on a voluntary basis?

- Yes No - N/A

F.4 Work Assignments and Security

Are sentenced youth in the facility required to work or perform chores?

- Yes No

Are unsentenced youth in the facility required to work or perform chores?

- Yes No - N/A

F.5 Programming

For which of the following areas are formalized programs or services offered (either by Probation staff members or a contractor)? Check all that apply.

- Anger management classes/Counseling/Groups
- Conflict resolution skills
- Diversity/Tolerance/Human relations
- Domestic/Relationship violence education
- Family reunification planning
- Financial literacy education
- Gang awareness/Prevention/Intervention

- Health and wellness education
- Parenting education
- Sexual health education
- Social/interpersonal skills
- Substance abuse counseling
- Survivors of abuse/maltreatment/violence counseling
- Victim awareness
- Vocational training

F.6 Exercise and Out-of-Sleeping Room Opportunities

Are youth given opportunities for physical recreation/exercise?

- Yes No

If yes, how many hours per day?

Hours: Minimum 2 hours per day.

Is participation in physical recreation/exercise required?

- Yes No

Are youth given opportunities for other types of recreation outside of their sleep rooms (play games, watching movies, etc.)?

- Yes No

If yes, how many hours per day?

Hours: 1 hour on weekdays; 3 hours on weekends. Residents have an option to do more physical activity or a hobby.

F.7 Access to Legal Services

Are youth permitted to have reasonable contact with their attorneys?

- Yes No

Has an attorney in the last 12 months complained that they were not able to communicate with a youth/client?

- Yes No

Has a parent complained in the last 12 months that their son or daughter was denied access to his or her attorney?

- Yes No

F.8 Telephone Access

Are youth permitted to use the telephone to contact parents/guardians?

- Yes No

Are youth permitted to use the telephone to contact anyone other than parents/guardians and attorneys?

- Yes No

Are telephone calls monitored?

- Yes No

Are telephone calls recorded?

- Yes No

Has a parent/guardian complained in the last 12 months that their son or daughter was denied reasonable access to the telephone?

- Yes No

F.9 Visitation Privileges

What are the visitation hours for this facility?

Hours: Thursdays: 6:00 pm – 8:00 pm; Sundays: 9:00 am – 11:00 am

Who may visit youth? Check all that apply.

- Parents/Legal guardians
- Adult siblings
- Minor siblings
- Others, please list: Court ordered, if cleared, special circumstances, and weekly child visits.

Is there ample space in the facility for visitation?

- Yes No

Are youth permitted to have private conversations with visitors?

- Yes No

Do Probation staff members supervise visits?

- Yes No

Has there been an instance in the last 12 months of a visitor bringing contraband into the facility?

- Yes No

Has there been an instance in the last 12 months of a visitor threatening a youth or staff member?

- Yes No

List the primary reasons why family members do not visit youth.

Transportation issues; parents may be uninvolved.

F.10 Detainee Mail and Correspondence

Are youth permitted to receive mail?

- Yes No

Are youth permitted to send mail?

- Yes No

Is postage free?

- Yes No

Is mail screened for contraband?

- Yes No

Does a staff member read mail addressed to a youth?

- Yes No

Only approved by a SPO when there is a safety and security concern in the facility or if it is Court ordered.

SECTION G: HEALTH CARE

Medical Staffing:	#Filled	# Open	Contractor (Y/N)
Physician	1	0	Y
Physician's Assistant	1	0	Y
Registered Nurse	7	0	Y
Licensed Vocational Nurse	8	0	Y
Nurse Practitioner	1	0	Y
Emergency Medical Tech	N/A	0	N/A

G.1 Intake Health Screening

Which of the following health screenings are conducted upon intake? Check all that apply.

N/A - All intake is done at KMJDF.

- Medical
- Dental
- Vision
- Mental health/Psychological
- Sexually transmitted infections
- Pregnancy tests (if females are held in the facility)

G.2 Medical, Dental, and Mental Health Appraisals

Which of the following complete health appraisals are conducted within 14 days of admission to the facility? Check all that apply.

N/A - All intake is done at KMJDF.

- Medical (Complete history and physical)
- Dental
- Vision
- Mental health/Psychological
- Sexually transmitted infections
- Pregnancy tests (if females are held in the facility)

G.3 Access to Routine, Chronic, and Emergency Health Services

Is there an established procedure in place for youth to request medical services?

- Yes No

Is there an established procedure in place for youth to request dental services?

- Yes No

Is there an established procedure in place for youth to request mental services?

- Yes No

Are Probation staff members permitted to refer youth for medical treatment?

- Yes No

Are Probation staff members permitted to refer youth for mental health services?

- Yes No

Who makes the determination whether or not a minor is seen after a sick call slip is turned in?

The Medical Clinic.

Of a random sample of 50 sick call slips, how many were responded to and in how many hours?

- 100%

Are reasonable arrangements made to permit youth to see their personal or family healthcare providers?

- Yes No

G.4 Experimental Research

Are youth permitted to be subjects of any of the following types of research? Check all that apply.

- Behavioral/Psychological
- Biomedical
- Cosmetic
- Pharmaceutical

If applicable, do youth consent to participation in research? Yes.

If applicable, do parents consent to participation in research? Sometimes.

If applicable, describe any research studies in which youth in the facility participated in the last 12 months.

1. Research projects are assessed on a case by case basis by the San Diego County Probation Department, sometimes in conjunction with the Juvenile Court. The specifics of each approved project vary (e.g., who is responsible for the research – i.e., the Principal Investigator, specific approvals sought, regulatory agencies involved, training required or provided etc.) and depend, in part, on whether the research involves only archival data or collaborative data analysis conducted in conjunction with the Probation Department research office versus data collected directly from minors in custody at Probation-run facilities or minors who are Wards of the Court but living in the community.
2. An ongoing inter-disciplinary research program that conducts research at San Diego County Probation Department facilities for juvenile wards of the court is led by Dr. Amy E. Lansing. As of 2012, this program of research was funded by the National Institute of Health (e.g., National Institute of Child & Human Development, National Center on Minority Health & Health Disparities), NIH-supported organizations within the University of California, San Diego system (e.g., UCSD's Clinical & Translational Research Institute, UCSD's Comprehensive Research Center in Health Disparities) and/or UCSD organizations (e.g., Academic Senate). The following criteria is utilized to protect youth who participate in their research as well as UCSD staff:
 - a. Juvenile Court applications are submitted, and reviewed by the Presiding Judge and Juvenile Court lawyers, to request access to Wards of the State. After review, any needed modifications, and approval, a Juvenile Court Order provides access to youth in Probation facilities and/or monitored by the Probation Department.
 - b. Project requests are made to the San Diego County Chief Probation Officer and appropriate Deputy Chiefs (e.g., Deputy Chief of Institutional Services for research occurring on site at Probation Department facilities). Probation Department approval is sought for each research project.

- c. The Institutional Review Board (IRB) at the University of California, San Diego (and IRBs at any collaborating institutions such as Yale University, San Diego State University) must first approve any research project before it begins. The IRB always consists of a Prisoner Representative, as well as other members with specific expertise relevant to each reviewed project (e.g., Developmental Psychologist, Neuropsychologist, Radiologist, Pediatrician, Neurologist etc.). See <http://irb.ucsd.edu/3.7.pdf>
- d. After UCSD IRB approval is obtained, the research protocol and all consent and assent forms are sent to the California Department of Health and Human Services for review related to Subpart C regulations (43 FR 53655; Additional DHHS Protections Pertaining to Biomedical and Behavioral Research Involving Prisoners as Subjects). Research involving incarcerated youth may only begin after this additional approval is obtained. See <http://www.hhs.gov/ohrp/humansubjects/guidance/45cfr46.html#subpartc>
- e. All youth participants voluntarily assent (13-17 year olds) or consent (18 year olds), following ethical standards and using language geared toward adolescents. Specific questions are asked of the youth during the assent/consent process to confirm that the youth does understand what participation in the study means.
- f. Parental Consent is sought for minors, and neutral Participant Advocates facilitate youth and/or parental consent.
- g. Consent/Assent (answering questions, reviewing right to withdraw from the study at any time etc.) is an ongoing process during participation.
- h. A Federal Certificate of Confidentiality is obtained for each research project and protects collected data. All Universities, co-investigators and faculty involved in any given research project are included on the Federal Certificate issued by the National Institute of Health and are held to the same requirements with respect to confidentiality, compliance with privacy safeguards and protection of human participants in research as well as additional requirements for research with vulnerable populations . See <http://grants.nih.gov/grants/policy/coc/>
- i. UCSD Youth Study staff who have contact with the youth and/or collect archival data at Probation-run facilities, each go through:
 - 1) UCSD's background check for Staff (non-salaried/non-staff students go through Probation's background check, see ii below)
 - 2) San Diego County Probation Department's Volunteers in Probation process (See VIP details at: http://www.sdcounty.ca.gov/probation/volunteer_opportunities.html) which includes submitting a personal application, being cleared after a County health appointment, providing finger print records, and completing a background check and clearance.
 - 3) Collaborative Institutional Training Initiative for human subjects' protections training. See <https://www.citiprogram.org/aboutus.asp?language=english>
 - 4) Basic training related to the Prison Rape Elimination Act (e.g., assessing and detecting sexual abuse and assault) and mandated reporting criteria under a Federal Certificate of Confidentiality.
 - 5) Safety orientations specific to requirements at each site (e.g., Girls Rehabilitation Facility)
 - 6) Assessing mental health issues (e.g., suicidal / homicidal ideation, non-suicidal self-injury etc.) and/or protection of information (HIPAA, see <https://www.privacyrights.org/fs/fs8a-hipaa.htm>) relevant to that staff member's contact with youth and/or archival data.
 - 7) All co-investigators must complete CITI training as well even if they are only involved in secondary data analysis. Co-investigators who may have direct contact with youth are also named on the Juvenile Court Order.

j. UCSD Youth Studies Principal Investigator Contact Information:

Amy E. Lansing, Ph.D.
Cognitive and Neurobehavioral Studies in Aggression, Coping, Trauma and Stress,
Director
University of California, San Diego
9500 Gilman Drive, Mail Code 0949
La Jolla, CA 92093-0949

G.5 Suicide Prevention

Is there a written suicide prevention plan in place?

- Yes No

Have there been any instances in the last 12 months where the written plan was not followed in response to a youth at risk of suicide?

- Yes No

G.6 Hunger Strikes

Is there a written plan that describes the appropriate response to a youth who engages in a hunger strike?

- Yes No

Have there been any instances in the last 12 months where the written plan was not followed in response to a youth on a hunger strike?

- Yes No

G.7 Death

Is there a written plan that describes the response to a youth's death in the facility?

- Yes No

Have there been any instances in the last 12 months where the written plan was not followed in response to the death of a youth?

- Yes No

G.8 Informed Consent/Involuntary Treatment

Is informed consent obtained, when appropriate, prior to the delivery of care?

- Yes No

Are youth fully explained the nature of the care they receive and the side effects or complications that may occur as a result of treatment or medications?

- Yes No Explained through counseling.

G.9 Infectious Disease

Is there an infection control program that aims to ensure the safety of youth, staff, and visitors?

- Yes No

SECTION H: EDUCATION

School Staffing:	# Filled	# Open	SDCOE/JCCS? (Y/N)
Credentialed Teachers Total	3	0	Y
Credential Special Education Teachers Total	1	0	Y
Teachers' Aides	3	0	Y
Paid Tutors	1	0	N/A
Volunteer Tutors	7	0	N
Other	N/A	N/A	N/A

H.1 School Capacity/Attendance

How many youth are attending school?

Number: All youth are currently attending.

Estimate the average grade level of youth participating in school in the facility: 9th-10th grades.

Estimate the average age of youth participating in school in the facility: 16-17 years.

Describe under what circumstances a youth would not attend school.

Refusal is not an option; any problems are resolved.

Is there adequate classroom space for the number of youth attending school?

Yes No

H.2 Supplies

Are there an adequate number of textbooks?

Yes No

Are the textbooks available up to date and consistent with educational standards in the State of California?

Yes No

Are there adequate school supplies (pens, pencils, paper, etc.)?

Yes No

Are there a sufficient number of computers available for teachers and school staff to use?

Yes No

Are there computers available for youth to use?

Yes No

If yes, are youth supervised while using the computers?

Yes No

H.3 High School Programs/GED

Do youth have the opportunity to receive high school credits that can be transferred to their home school districts?

- Yes No

Are records from previous schools available to facility school staff?

- Yes No

Are youth given an opportunity to take the California High School Exit Examination (CAHSEE) when appropriate?

- Yes No

H.4 Post-High School/GED

Are there educational opportunities available for youth you have completed high school or their GED?

- Yes No

Are youth given information and counseling regarding community college and four-year college options?

- Yes No

Are youth given information and counseling regarding financial aid options for college?

- Yes No

Are youth given resources for college entrance exam preparation when appropriate?

- Yes No

Are youth able to take courses for college credit online?

- Yes No

Do youth in the facility take military readiness testing?

- Yes No Many residents are here for only a brief period of time.

H.5 Vocational Programs/ROP

Do vocational programs and ROP opportunities have sufficient space and resources for the number of youth interest in participating?

- Yes No

Has a youth been denied participation in one of these programs in the last 12 months?

- Yes No

H.6 Special Education/IEP Programs

Do credentialed special education teachers participate in lesson planning and curriculum development?

- Yes No

How many youth in the facility have an Individualized Education Program (IEP)?

Number: 8 (At time of inspection)

Are regular IEP meetings held?

- Yes No

Are parents notified of these meetings?

- Yes No

Are parents permitted to attend these meetings?

- Yes No

Describe the most common obstacle to IEP compliance.

Parents often sign residents out of special education – parents are often uninvolved. Learning and behavior problems, difficulty doing homework. Sometimes tutors come in to help.

Are there sufficient resources available to accommodate youth with special education needs?

- Yes No

H.7 Special Programs and Activities

Describe other special programs or activities sponsored by school staff:

Choir, GED prep, ROP, yearly trip to the Museum of Tolerance, World Link (USD), Book Club which included a trip to the movie theater to see the movie "The Help," and various career fairs sponsored by school staff.

H.8 Independent Study

Are independent study options available?

- Yes No

H.9 Relationship with Other Stakeholders

Describe the nature of the relationship between school staff and other stakeholders (parents, Probation staff members, contracted program staff members, etc.).

The stakeholders are very committed to the success of the wards; this was clear from the programs available, the commitment of the staff, and in speaking to the wards. The weakest link continues to be the parents. The two biggest issues are transportation and "tough love." Many parents are not able or willing to travel to see their children (often this requires long rides on public transportation). GRF has policies in place and staff attempt to assist parents with travel and scheduling visits, but this continues to be an issue. The other issue is that some parents engage in "tough love" as a parenting technique and choose not to visit their children. Wherever possible, it is preferable to provide parents with appropriate training and information regarding the ways in which they can best support their child's rehabilitation.

SECTION I: WORKFORCE INTEGRITY

I.1 Staff Background and Reference Checks

Do staff members have an initial background check before they are hired?

- Yes No

Do staff members have reference checks before they are hired?

- Yes No

Do staff members meet with a psychologist before they are hired?

- Yes No

Have there been any allegations within the last 12 months of staff member sexually assaulting a youth?

- Yes No
- Yes No Minors in custody
- Yes No Minors out of custody

Have there been any allegations within the last 12 months of a staff member verbally threatening a youth?

- Yes No
- Yes No Minors in custody
- Yes No Minors out of custody

Have there been any allegations within the last 12 months of a staff member touching a youth in any inappropriate way?

- Yes No
- Yes No Minors in custody
- Yes No Minors out of custody

Have there been any allegations within the last 12 months of a staff member commenting on the physical appearance of a youth in a manner that is outside the scope of the staff member's job duties?

- Yes No
- Yes No Minors in custody
- Yes No Minors out of custody

Have there been any allegations within the last 12 months of a staff member entering a youth's sleeping room for any reason that was outside the scope of the staff member's job duties?

- Yes No
- Yes No Minors in custody
- Yes No Minors out of custody

SECTION J: BUDGET AND FISCAL CONCERNS

Describe any impacts to the facility in the last 12 months that were caused by a loss or change to funding or funding sources (include staff vacancies, program reductions, contractor changes, etc.).

There have been no substantial impacts caused by a loss or change to funding or funding sources over the past year at GRF that were identified by the Inspection Team.

SECTION K: SUPPLEMENTAL DOCUMENTATION

Which of the following documents did the inspection team have the opportunity to review? Check all that apply.

- Copies of reports for inspections conducted by other agencies within the last year.
- A sample daily schedule.
- A list of programs available at the facility. Please include whether they are coordinated by Probation staff, a contractor, or a volunteer/volunteer group.
- A copy of the Policies and Procedures Manual.
- Sample daily menus for seven consecutive days in the last month.
- A sample grievance form.
- A floor plan/map of the facility (if possible).
- A sample transition plan (if possible).