
HOW THE TRANSCRIPT SHOULD LOOK

All transcripts shall comply with "[Title 8. Appellate Rules](#)".

See "[Transcript Production](#)" for additional information as of June 1, 2016.

➤ **Cover Page and Body:**

All transcripts shall include the following:

- Superior Court Cover (see [1.1](#)) [Sample Covers](#)
- Index Page(s) (if applicable) (see [1.2](#))
- Dateline (see [1.3](#))
- Certificate Page (see [1.4](#))

➤ **Formatting:**

All transcripts shall be formatted as follows:

- Page Format (see [2.1](#))
- Question & Answer (see [2.2](#))
- Colloquy (see [2.3](#))
- Quoted Material (see [2.4](#))
- Parenthetical (see [2.5](#))
- Exhibit Marking (see [2.6](#))
- Rough Draft (see [2.7](#))

➤ **Appeal Transcripts:**

Appeal transcripts shall also include the following:

- Appeal Cover Page (see [3.1](#)) [Sample Covers](#), [Appeal Notice](#)
- Master Index (if applicable – lead reporter) (see [3.2](#))
- Marsden Hearing (if applicable) (see [3.3](#))

See also "[Transcript Production](#)"

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COVER PAGE & BODY – HOW THE TRANSCRIPT SHOULD LOOK

All transcripts shall include the following:

1. Superior Court cover page:

- Each transcript will have a “Superior Court” cover with the following information:
 - Title (In the Superior Court xxxx)
 - Case name (People v. xxxx)
 - Superior Court case number (SCDxxxxx)
 - Judge’s name and Department.
 - Hearing Date
 - Inclusive page numbers (pages xx-xxx)
 - Volume number (if applicable)
 - Names and addresses of counsel present for each party.
 - Reporter’s name and CSR number.

Note: Preliminary hearing transcript cover page should also include the DA number and the arraignment date.

Sample of Superior Court covers; see [Sample Covers](#)

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2. Index page(s) (if applicable):

- An index is required in each volume where one or both of following apply:
 - Witness testimony is taken
 - Exhibits are marked for identification

3. Dateline:

- The first page of testimony shall include a date line. The dateline is to consist of the following information and should not take up more than one line at the top.
 - The place where the proceedings took place (San Diego, California)
 - The day (e.g. Wednesday)
 - The date (e.g. September 30, 2009)
 - The time of the hearing (8:30 A.M.)

Sample: **San Diego, California, Wednesday, September 30, 2009, 8:30 A.M.**

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COVER PAGE & BODY – HOW THE TRANSCRIPT SHOULD LOOK

4. Certificate page:

- Each transcript (except master index) shall have a certificate page which states the following information:
 - Reporter’s name and CSR number
 - “I reported in shorthand...”
 - “Later transcribed...”
 - “Is a true and correct...”
 - Inclusive page numbers
 - Date transcript is being certified
 - Reporter’s signature (including copies)

Note: The statement “to the best of my ability” or “to the best of my knowledge” is not acceptable on the reporter’s certificate page when the reporter was present at the hearing. These statements are only used when producing a transcript from another reporter’s notes OR when hearing was telephonic.

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FORMATTING – HOW THE TRANSCRIPT SHOULD LOOK

All transcripts shall be formatted as follows:

1. Page formatting:

- 28 lines per page.
- No fewer than 9 characters per typed inch.
- No fewer than 56 characters per typed line.
- Left-hand margin is no more than 1¾ inches.
- Right-hand margin is no more than 3/8 inch.

2. Question and answer:

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- Each question and answer to begin on a separate line.
- Each question and answer to begin no more than five spaces from the left-hand margin.
- Text will begin no more than five spaces from the Q and A.
- Carry over Q and A lines to begin at the left-hand margin.

3. Colloquy:

- Colloquy material to begin no more than 15 spaces from the left-hand margin.
- Carry over colloquy to begin at the left-hand margin.

4. Quoted material:

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- Quoted material to begin no more than 15 spaces from the left-hand margin.
- Carry over quoted material to begin no more than 10 spaces from the left-hand margin.

5. Parenthetical:

- Parenthetical to begin no more than 15 spaces from the left-hand margin.
- Carry over parenthetical to begin no more than 15 spaces from the left-hand margin.

6. Exhibit marking:

- Exhibit markings to begin no more than 15 spaces from the left-hand margin.
- Carry over exhibit markings to begin no more than 15 spaces from the left-hand margin.

7. Rough draft (not required):

- Rough drafts provided to attorneys or others shall contain footers designating them as such.

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APPEALS – HOW THE TRANSCRIPT SHOULD LOOK

All transcripts shall be formatted as outlined in "[Cover Page and Body](#)", "[Formatting](#)" and "[Transcript Production](#)". Appeal transcripts should also include the following:

1. The Court of Appeal cover page is placed in front of the Superior Court cover page:

- The "Court of Appeal" cover shall contain following information:
 - Title (Court of Appeal xxxx)
 - Caption (People v. xxxxx)
 - Court of Appeal case number (D0xxxxx)
 - Superior Court case number (SCDxxxxx)
 - Hearing Date
 - Volume number (Volume x of x)
 - Number of pages (pages x through xx)
 - Block numbers, if applicable (pages x through xx/xxx)
 - Appearances:
 1. Attorney General (Plaintiff)
 2. In Propria (Defendant)
 - Reporter's name and CSR number.

***Note:** Misdemeanor appeal transcripts do not need a separate appeal cover. However, you will need to include the misdemeanor appeal case number on the Superior Court cover.*

Sample Court of Appeal cover; see [Sample Appeal Covers](#)

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2. Master Index:

- The master index shall be designated Volume 0 and start on page 1. The master index is prepared by the primary reporter and shall include the following:
 - An alphabetical index of all witness examinations with the volume and page number:
 - A chronological index of all witness examinations with the volume and page number:
 - A table, listing all exhibits with the volume and page numbers where the exhibit was marked for identification and admitted or withdrawn from evidence.

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APPEALS – HOW THE TRANSCRIPT SHOULD LOOK

3. Marsden Hearings:

- Marsden hearings are when a defendant in a criminal case desires the services of a new attorney. Marsden hearings are the **only sealed proceedings** that are part of the normal record on appeal and are **always** included in the appeal transcript. The Marsden must be:
 - Bound separately
 - Volumized and paginated consecutively
 - If the Marsden was taken the same day as other testimony for the same case, the volume must be the same but have a letter assigned for that Marsden (e.g. Volume 3A).
 - Paper copy must be placed in unsealed envelope
 - Envelope must have a copy of the appeal cover attached to the outside.

Note: No other sealed proceeding is part of the normal record and will not be produced, paginated and/or volumized within the appeal transcript unless specifically designated on the appeal notice. If you are noticed for a date that is a sealed hearing and the notice does not specify "sealed", notify the appeal clerk immediately.

See sample [Appeal Notices](#)

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SAMPLES — HOW THE TRANSCRIPT SHOULD LOOK

SUPERIOR COURT COVERS:

- [Civil](#)
- [Family](#)
- **Family Support**
 - [Petitioner County 1](#)
 - [Petitioner County 2](#)
 - [Petitioner Parent](#)
- **Probate**
 - [Conservatorship](#)
 - [Estate](#)
- **Criminal**
 - [Preliminary Hearing](#)
- **Juvenile**
 - [Dependency](#)

DISTRICT COURT OF APPEAL COVERS:

- [Civil](#)
- [Probate](#)
- [Criminal](#)
- **Juvenile**
 - [Dependency](#)
 - [Delinquency](#)

APPEAL NOTICES:

- [Civil](#)

Sample - Superior Court Cover Page - Civil

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF SAN DIEGO

DEPARTMENT {XX}

HON. {JUDGE NAME}, JUDGE

{Plaintiff Name},)	
)	
Plaintiff,)	
)	
vs.)	Case No.
)	{xx-xxxx-xxxxxxxx-xx-xx-xxx}
{Defendant Name},)	
)	
Defendant.)	{Type of Proceeding}
<hr/>		

REPORTER'S TRANSCRIPT

{Month Day, Year}
Pages {x} through {x}

Appearances:

For the Plaintiff: {Firm Name}
By: {Attorney Name}
{Firm Address}

For the Defendant: {Firm Name}
By: {Attorney Name}
{Firm Address}

{Reporter Name} CSR No. {xxxx}
Official Reporter Pro Tempore

**Note: Type of Proceeding is optional. Examples: Trial Proceedings, Testimony of {xx},
Motions in Limine, Closing Arguments, Voir Dire**

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Sample - Superior Court Cover Page - Family

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF SAN DIEGO

DEPARTMENT {XX}

HON. {JUDGE NAME}, JUDGE

IN RE THE MATTER OF:)	
)	
PETITIONER: {Petitioner Name})	
)	
and)	Case No. {xxxxxx}
)	
RESPONDENT: {Respondent Name})	{Type of Proceeding}
)	
_____)	

REPORTER'S TRANSCRIPT
{Month Day, Year}
Pages {x} through {x}

Appearances:

For the Plaintiff: {Firm Name}
 By: {Attorney Name}
 {Firm Address}

For the Respondent: {Firm Name}
 By: {Attorney Name}
 {Firm Address}

{Reporter Name} CSR No. {xxxx}
Official Reporter Pro Tempore

Note: 1. Type of Proceeding is optional. Examples: Trial Proceedings, Request for Orders, Findings and Orders, Ex Parte Hearing

Note: 2. For self-representations, "In Propria Persona" is used to designate appearances.

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SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF SAN DIEGO

DEPARTMENT {XX}

HON. {JUDGE NAME}, JUDGE

County of San Diego,)	
)	
Petitioner,)	
)	
vs.)	Case No.
)	{DF xxxxxx}
{Respondent Name},)	
)	
Respondent.)	
_____)	

REPORTER'S TRANSCRIPT

 {Month Day, Year}
Pages {x} through {x}

Appearances:

For the Petitioner: County of San Diego
 Dept. of Child Support Services
 By: {Attorney Name}
 P.O. Box 122031
 San Diego, CA 92112

For the Respondent: {Attorney Name}
 {Attorney Address}

For Other Parent: In Propria Persona

{Reporter Name} CSR No. {xxxx}
Official Reporter Pro Tempore

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF SAN DIEGO

DEPARTMENT {XX}

HON. {JUDGE NAME}, JUDGE

County of San Diego,)	
)	
Petitioner,)	
)	
vs.)	Case No.
)	{DF xxxxxx}
{Respondent Name},)	
)	
Respondent.)	
)	
{Other Parent's Name},)	
)	
Other Parent.)	
_____)	

REPORTER'S TRANSCRIPT

 {Month Day, Year}
Pages {x} through {x}

Appearances:

For the Petitioner: County of San Diego
Dept. of Child Support Services
By: {Attorney Name}
P.O. Box 122031
San Diego, CA 92112

For the Respondent: In Propria Persona

For Other Parent: In Propria Persona

{Reporter Name} CSR No. {xxxx}
Official Reporter Pro Tempore

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF SAN DIEGO

DEPARTMENT {XX}

HON. {JUDGE NAME}, JUDGE

{Petitioner Name},)	
)	
Petitioner,)	
)	
vs.)	Case No.
)	{DF xxxxxx}
{Respondent Name},)	
)	
Respondent.)	
)	
_____)	

REPORTER'S TRANSCRIPT

 {Month Day, Year}
Pages {x} through {x}

Appearances:

For DCSS:	County of San Diego
	Dept. of Child Support Services
	By: {Attorney Name}
	P.O. Box 122031
	San Diego, CA 92112

For the Respondent: In Propria Persona

For Other Parent: In Propria Persona

{Reporter Name} CSR No. {xxxx}
Official Reporter Pro Tempore

Sample - Superior Court Cover Page - Probate - Conservatorship

SUPERIOR COURT OF THE STATE OF CALIFORNIA

FOR THE COUNTY OF SAN DIEGO

DEPARTMENT {XX}

HON. {JUDGE'S NAME}, JUDGE

IN RE: THE MATTER OF)	Case No.
)	{xx-xxxx-xxxxxxxx-xx-xx-xxx}
CONSERVATORSHIP OF)	
{NAME})	
_____)	{Type of Proceeding}
)	

REPORTER'S TRANSCRIPT

{Month Day, Year}
Pages {x} through {x}

Appearances:

For the {xx}:	{Firm Name}
	By: {Attorney Name}
	{Firm Address}

For the {xx}:	{Firm Name}
	By: {Attorney Name}
	{Firm Address}

{Reporter Name} CSR No. {xxxx}
Official Reporter Pro Tempore

Note: 1. Type of Proceeding is optional. Examples: Motion to Compel, Trial Proceedings, Case Management Conference, Status Conference

2. Appearances in Probate may be for Executor, Objector, Petitioner, Respondent

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Sample - Superior Court Cover Page - Probate - Estate

SUPERIOR COURT OF THE STATE OF CALIFORNIA
FOR THE COUNTY OF SAN DIEGO

DEPARTMENT {XX}

HON. {JUDGE NAME}, JUDGE

IN RE: THE MATTER OF)	Case No.
)	{xx-xxxx-xxxxxxxx-xx-xx-xxx}
THE ESTATE OF)	
{NAME OF ESTATE})	{Type of Proceeding}
_____)	

REPORTER'S TRANSCRIPT

{Month Day, Year}
Pages {x} through {x}

Appearances:

For the Petitioner: {Firm Name}
By: {Attorney Name}
{Firm Address}

For the Respondent: {Firm Name}
By: {Attorney Name}
{Firm Address}

{Reporter Name} CSR No. {xxxx}
Official Reporter Pro Tempore

**Note: 1. Type of Proceeding is optional. Examples: Motion to Compel, Trial Proceedings, Case Management Conference, Status Conference
2. Appearances in Probate may be for Executor, Objector, Petitioner, Respondent**

Sample - Superior Court Cover Page - Preliminary Hearing

SUPERIOR COURT OF THE STATE OF CALIFORNIA

FOR THE COUNTY OF SAN DIEGO

DEPARTMENT {Number}

HON. {JUDGE NAME}, JUDGE

_____)	
THE PEOPLE,)	
)	
)	
Plaintiff,)	CT No. SCD{Number}
)	DA No. {Number}
vs.)	
)	
{Defendant Name},)	PRELIMINARY EXAMINATION
)	
Defendant.)	ARRAIGNMENT: {Date}
_____)	or {Immediate}

REPORTER'S TRANSCRIPT

San Diego, California
{Month Day, Year}

APPEARANCES:

FOR PLAINTIFF:	BONNIE M. DUMANIS, District Attorney BY: {DA NAME] Deputy District Attorney 330 West Broadway San Diego, California 92101
----------------	--

FOR DEFENDANT (Defendant's Name)	{FIRM NAME} By: {ATTORNEY NAME} Retained {Address}
-------------------------------------	---

{Reporter Name} CSR No. {xxxx}
Official Reporter Pro Tempore

Sample - Superior Court Cover Page - Juvenile Dependency

IN THE SUPERIOR COURT OF THE STATE OF CALIFORNIA

IN AND FOR THE COUNTY OF SAN DIEGO

DEPARTMENT {XX}

HON. {JUDGE'S NAME}, JUDGE

IN RE THE MATTER OF)	
)	
{First Name Last Initial})	Case No. {Jxxx-xxx}
)	
(Minor).)	{Type of Proceeding}
_____)	

REPORTER'S TRANSCRIPT

{Month Day, Year}
Pages {x} through {x}

Appearances:

For The Agency:	Thomas E. Montgomery County Counsel By: {Attorney Name} Deputy County Counsel
For The Minor:	Dependency Legal Group of San Diego Minors Counsel Office By: {Attorney Name}
For The Mother:	Dependency Legal Group of San Diego Primary Parent Office By: {Attorney Name}
For The Father:	Dependency Legal Group of San Diego Conflict Parent Office By: {Attorney Name}

{Reporter Name} CSR No. {xxxx}
Official Reporter Pro Tempore

Sample - Court of Appeal Cover Page - Civil

DISTRICT COURT OF APPEALS OF THE STATE OF CALIFORNIA

FOURTH APPELLATE DISTRICT

DIVISION ONE

{Plaintiff Name},)	From San Diego County
)	
Plaintiff and {x},)	Hon. {Judge's Name}, Judge
)	
vs.)	DCA No. {D0xxxxxx}
)	Case No.
{Defendant Name},)	{xx-xxxx-xxxxxxxxxx-xx-xx-xxx}
)	
Defendant and {y}.)	
_____)	

REPORTER'S APPEAL TRANSCRIPT

{Month Day, Year}
Volume {x} of {x}
Pages {x} through {x}

APPEARANCES:

For the Plaintiff	{Firm Name}
and {x}:	By: {Attorney Name}
	{Firm Address}

For the Defendant	{Firm Name}
and {y}:	By: {Attorney Name}
	{Firm Address}

{Reporter Name}, CSR No. {xxxx}
Official Reporter Pro Tempore

NOTE: Caption must be exactly as it appears on Notice.

Sample - Court of Appeal Cover Page - Probate

DISTRICT COURT OF APPEALS OF THE STATE OF CALIFORNIA

FOURTH APPELLATE DISTRICT

DIVISION ONE

{Petitioner/Respondent Name},)	From San Diego County
)	Hon. {Judge's Name}, Judge
Petitioner and)	
Respondent,)	
)	Superior Court No.
vs.)	{XXXXXXXXXX}
)	
{Objector/Appellant Name},)	Court of Appeal No.
)	{D0XXXXXX}
Objector and)	
Respondent.)	{Type of Hearing}
_____)	

REPORTER'S TRANSCRIPT ON APPEAL

San Diego, California

{Month Day, Year}

Volume {x} of {x}

Pages {x} through {x}

APPEARANCES:

For the Petitioner	{Firm Name}
and Respondent:	By: {Attorney Name}
	{Firm Address}

For the Objector	{Firm Name}
and Appellant:	By: {Attorney Name}
	{Firm Address}

{Reporter Name}, CSR No. {xxxx}
Official Reporter Pro Tempore

NOTE: Caption must be exactly as it appears on Notice.

Sample - Court of Appeal Cover Page - Criminal

DISTRICT COURT OF APPEALS OF THE STATE OF CALIFORNIA

FOURTH APPELLATE DISTRICT

DIVISION ONE

THE PEOPLE,)	From San Diego County
)	Hon. {Judge's Name}, Judge
)	
Plaintiff and)	
Respondent,)	Superior Court No.
)	{XXXXXXXXXX}
vs.)	
)	Court of Appeal No..
{Defendant Name},)	{D0XXXXXX}
)	
Defendant and)	{Type of Hearing}
Appellant.)	
_____)	

REPORTER'S APPEAL TRANSCRIPT

{Month Day, Year}
Volume {x} of {x}
Pages {x} through {x}

APPEARANCES:

For the Plaintiff and Respondent:	Xavier Becerra Attorney General State of California 110 West A Street, Suite 1100 San Diego, California 92101
For the Defendant and Appellant:	In Propria Persona

{Reporter Name}, CSR No. {xxxx}
Official Reporter Pro Tempore

NOTE: Caption must be exactly as it appears on Notice.

Sample - Court of Appeal Cover Page - Juvenile Dependency

DISTRICT COURT OF APPEALS OF THE STATE OF CALIFORNIA

FOURTH APPELLATE DISTRICT

DIVISION ONE

_____)	
IN THE MATTER OF)	From San Diego County
{Minor's Initials}. (Minor),)	Hon. {Judge's Name}, Judge
_____)	
SAN DIEGO COUNTY HEALTH AND)	Court of Appeal No.
HUMAN SERVICES AGENCY,)	{D0XXXXXX}
Petitioner and Respondent,)	Superior Court No.
VS.)	{JXXX-XXX}
{Appellant's Name}. (Mother),)	{Type of Proceeding}
{Appellant's Name}. (Father),)	
Objectors and Appellants.)	
_____)	

REPORTER'S APPEAL TRANSCRIPT

{Month, day, year}
Volume {x} of {x}

Pages {xx} through {xx}

APPEARANCES:

For the Petitioner	Office of County Counsel
and Respondent:	Thomas E. Montgomery
	4955 Mercury Street
	San Diego, California 92111

For the Objector	In Propria Persona
and Appellant:	

{Reporter Name} CSR No. {xxxx}
Official Reporter Pro Tempore

NOTE: Caption must be exactly as it appears on Notice.

Sample - Court of Appeal Cover Page - Juvenile Delinquency

COURT OF APPEAL OF THE STATE OF CALIFORNIA

FOURTH APPELLATE DISTRICT

DIVISION ONE

_____)	
The People,)	From San Diego County
)	Hon. {Judge's Name}, Judge
)	
Petitioner and)	
Respondent,)	
)	Court of Appeal No.
on behalf of)	{D0XXXXXX}
)	
{Minor's Initials})	Superior Court No.
)	{JXXX-XXX}
Minor and)	
Appellant.)	
_____)	

REPORTER'S TRANSCRIPT

{Month, day, year}
Volume {x} of {x}

Pages {x} through {x}

APPEARANCES:

For the Petitioner	Xavier Becerra
and Respondent:	Attorney General
	State of California

For the minor	In Propria Persona
and Appellant:	

{Reporter Name} CSR No. {xxxx}
Official Reporter Pro Tempore

NOTE: Caption must be exactly as it appears on Notice.

Sample - Notice of Appeal - Civil



SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN DIEGO

- CENTRAL DIVISION, COUNTY COURTHOUSE, 220 W. BROADWAY, SAN DIEGO, CA 92101 (619) 450-5348
- CENTRAL DIVISION, JUVENILE, 2851 MEADOW LARK DR., SAN DIEGO, CA 92123 (858) 634-1537
- NORTH COUNTY DIVISION, 325 S. MELROSE DR., VISTA, CA 92081 (760) 201-8794

**NOTICE TO PREPARE TRANSCRIPT(S)
APPEAL RECORD – UNLIMITED CIVIL**

{PLAINTIFF AND APPELLANT'S NAME},
Plaintiff and Appellant

v.

{DEFENDANT AND RESPONDENT'S NAME}
Defendant and Respondent

SUPERIOR COURT CASE NUMBER: {37-xxxx-xxxxxxxx-xx-xx-xxx}

COURT OF APPEAL CASE NUMBER: {D0xxxxx}

Date: {mmmm dd, yyyy}

From: {name of appeals clerk, phone number}

Notice of Appeal was filed on {mm/dd/yyyy}. Copies of all Notices of Designation are attached.

If the deposit is insufficient to cover the costs, see Cal. Rules of Court, rule 8.130(b)(2).

<u>Participant</u>	<u>Deposit received</u>	<u>Amount</u>
Appellant	{mm dd}	{\$xxx}
Appellant	{mm dd}	{\$xxxx}

Reporter(s) – CSR #/Dept. - Date(s) requested - Reporter's est./waiver

{Reporter's Name, CSRxxxx}:
{mmmm dd, yyyy}

{Reporter's Name, CSRxxxx}
{mmmm dd, yyyy}
{mmmm dd, yyyy}

NOTE: The reporter must verify that he/she has followed the steps outlined below by marking each box. The reporter will date, sign and return their notice to the Appeals Clerk within 5 days of the notice date.

I certify that:

TRANSCRIPT(S) DUE {mmmm dd, yyyy}

- I have checked my records and I did report the above-designated hearing(s). I have noted any exceptions above.
- All of the hearings I reported are part of the normal record on appeal as defined in the California Rules of Court. I have noted any exceptions above.
- I will submit my transcript(s) on or before the due date.
- If I feel more time is needed for transcript preparation, I will immediately notify my supervisor.

Date: _____

Signature

This notification must be returned to Appeals within five working days from the date of this notice.

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All Transcript Production (Paper or Electronic):

1. Number every page, including covers, indexes, certificate (no Roman numerals).
2. "Certified Transcript" must be on the cover.
3. Each day must be a separate volume.
4. Electronic transcripts must be in searchable PDF format.
5. Certificate for electronic transcript must have an electronic or digital signature.
6. Covers must indicate volume and total number of volumes; Volume 1 of 4.
7. Cover must indicate pages included. For example, Pages 101 through 179/300.
8. The Master Index is Volume 0, blocked Pages 1 through 100, no certificate.
9. Indicate on last page of Master Index:
(Pages * through 100 are utilized for block numbering purposes. The next page number is 101 in Volume 1. Nothing is omitted.)

Example: If your Master Index is 9 pages, the parenthetical will be "Pages 10 through 100 are utilized," etc.

Certificate For All Transcripts: (Delete last paragraph if not applicable.)

(Below is a sample for a Volume 1 consisting of Pages 101 through 126/300)

STATE OF CALIFORNIA)

: SS.

COUNTY OF SAN DIEGO)

I, REPORTER NAME, Official Reporter for the Superior Court of the State of California, in and for the County of San Diego, do hereby certify:

That as such reporter, I reported in machine shorthand the proceedings held in the foregoing case;

That my notes were transcribed into typewriting under my direction and the proceedings held on June 1, 2016, contained within Pages 101 through 126, are a true and correct transcription.

Pages 127 through 300 are utilized for block numbering purposes. The next page number is 301 in Volume 2. Nothing is omitted.

Dated this * day of * 2017.

REPORTER NAME
CSR No. *