

**CHAPTER 3**  
**EMERGENCY ORDERS**  
**(EX PARTE ORDERS)**

**Rule 5.3.1**

**Emergency Orders (Ex Parte Orders).**

**A.** Parties must obtain an emergency order hearing date either by calling the court or by appearing in person at the court's business office no later than 10:00 a.m. the day before the requested hearing date.

**B.** All papers must be filed with the court by 12:00 p.m. the court day before the hearing along with a completed form *Emergency Order (Ex Parte) Application and Order – Family Law* (form SDSC D-046)

**C.** Consideration of late filed papers is at the court's discretion.

**D.** The telephone numbers for the business office of each branch court can be found on the court's website.

(Adopted 1/1/2005; Renum. 1/1/2006; Rev. 1/1/2007; Rev. 1/1/2008; Rev. 1/1/2012; Rev. 1/1/2013; Rev. 1/1/2014; Rev. 1/1/2015)

**Rule 5.3.2**

**Non-Emergency Orders Not Requiring Notice.** The business office at each division has a drop box where a request for a non-emergency order may be deposited for processing. An attorney service slip or stamped self-addressed envelope must be included if conformed copies are requested.

(Adopted 1/1/2013; Rev. 1/1/2014; Rev. 1/1/2015)