ATTORNEY OR PARTY WITHOUT ATTORNEY (Name, State Bar number, and address): TELEPHONE NO.: FAX NO.(Optional): ATTORNEY FOR (Name):	To keep other people from seeing what you entered on your form, please press the Clear This Form button at the end of the form when finished.
SUPERIOR COURT OF CALIFORNIA, COUNTY OF SAN DIEGO ☐ CENTRAL DIVISION, COUNTY COURTHOUSE, 220 W. BROADWAY, SAN DIEGO, CA 92101 ☐ CENTRAL DIVISION, FAMILY COURT, 1555 6TH AVE., SAN DIEGO, CA 92101 ☐ CENTRAL DIVISION, MADGE BRADLEY, 1409 4TH AVE., SAN DIEGO, CA 92101 ☐ EAST COUNTY DIVISION, 250 E. MAIN ST., EL CAJON, CA 92020 ☐ NORTH COUNTY DIVISION, 325 S. MELROSE DR., VISTA, CA 92081 ☐ SOUTH COUNTY DIVISION, 500 3RD AVE., CHULA VISTA, CA 91910	
PETITIONER(S)	
RESPONDENT(S)	JUDGE/DEPT
REQUEST TO APPEAR BY TELEPHONE AND ORDER **(Family - Non-Governmental)**	CASE NUMBER

1. I, _____, am the ☐ petitioner ☐ respondent ☐ other parent/claimant ☐ attorney for _____ in this case.
2. I ask the court to allow me to appear from telephone number (____)_____ on _____ at _____ ☐ a.m. ☐ p.m. in Department _____ of the above named court.
3. The type of hearing I am requesting to appear by telephone is: ☐ Family Resolution Conference (FRC) ☐ Request for Order (RFO) ☐ Other: *(specify)* _____
4. I would like the court to consider the following information in making its decision whether to allow a telephone appearance *(check all that apply)*. *(Note: The court can still deny your request even though boxes are checked.)*
   a. ☐ I live or work outside of the State of California, in *(specify location)*: _____
   b. ☐ I live or work in _____ county, which is _____ miles from the courthouse where the hearing is set.
   c. ☐ I am disabled.
   d. ☐ I am asking not to appear personally because of domestic violence.
   e. ☐ I will be incarcerated or confined in *(specify)* _____ prison, jail, or other institution at the time of the hearing.
   f. ☐ I am an attorney and have a work conflict.
   g. ☐ Other: _____
5. I ☐ have ☐ have not contacted the opposing party(s) about this request. ☐ The opposing party(s) indicated that they ☐ do ☐ do not object to this request. ☐ It is unknown whether or not the opposing party(s) object.

TERMS AND CONDITIONS FOR A TELEPHONE APPEARANCE

1. Eligibility for a telephone appearance is not available if the applicant has been ordered to personally appear at the hearing.
2. The court has discretion to permit a telephone appearance if it is appropriate, or to deny the request if it determines that a personal appearance would materially assist in the determination of the proceedings or the effective management or resolution of the case.
3. At any time during the telephone appearance, the court may determine that a personal appearance is necessary, continue the matter, and require a personal appearance.

SHORT TITLE	CASE NUMBER

4. Information to verify your identity over the telephone must be provided upon the court's request.
5. Procedures for a telephone appearance may vary among the different departments. It is the party or attorney's responsibility to know and comply with these departmental procedures.
6. The court will try to accommodate unexpected problems associated with a telephone appearance; however, absent good cause, the matter may proceed without the applicant's appearance or a continuance, and the court may decide the matter based on the information and evidence before it.
7. An appearance by telephone does **not** relieve a party or attorney of any obligations otherwise associated with a personal appearance, including the timely filing, service, and lodgment of all documents.
8. An appearance by telephone does **not** grant a party or attorney any additional rights otherwise not associated with a personal appearance, including the opportunity to inspect documents or evidence properly submitted by another party and the ability to see all nonverbal aspects of the hearing.
9. A request to appear by telephone must be filed with the court and served on all parties at least ten (10) court days before the scheduled hearing date.

I HAVE READ AND UNDERSTAND ALL OF THE ABOVE TERMS AND CONDITIONS FOR A TELEPHONE APPEARANCE, AND AGREE TO BE BOUND BY THEM. TO THE BEST OF MY KNOWLEDGE, I AM ELIGIBLE FOR THIS TELEPHONE APPEARANCE.

I declare under penalty of perjury under the laws of the State of California that the foregoing is true and correct.

Date: _____

_____ _____

Type or Print Name Signature

FINDINGS AND ORDER

The request to appear by telephone on _____ at _____ ☐ a.m. ☐ p.m. in Department _____ is:

☐ **GRANTED**. The court finds that an appearance by telephone for this hearing is appropriate under the circumstances at this time.

☐ **DENIED**. The court finds that an appearance by telephone for this hearing is not appropriate under the circumstances.

☐ **OTHER ORDERS.**_____

_____

IT IS SO ORDERED.

Date: _____ _____

Judge/Commissioner of the Superior Court

CERTIFICATE OF SERVICE

I certify that I am not a party to the above-entitled cause, that I placed a copy of this form in a sealed envelope addressed to the parties shown with postage prepaid, and deposited it in the United States mail at ☐ Chula Vista ☐ El Cajon ☐ San Diego ☐ Vista, California.

Clerk of the Superior Court

Date: _____ by _____, Deputy

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