

**THIS MESSAGE IS BEING TRANSMITTED ON BEHALF OF
MICHAEL M. RODDY
EXECUTIVE OFFICER
SAN DIEGO SUPERIOR COURT**

COURT CLOSURE EXTENDED THROUGH APRIL 30, 2020

Dear Employees,

As we anticipated given recent events, the Court has been granted an extension to the reduction of services through April 30, 2020. Full details of the emergency services currently offered, and several other updates, are available on the Court's website at sdcourt.ca.gov/coronavirus. During this time period, please look for information from your supervisor regarding whether you will be requested to come in to work as other services are added. Beginning next week, we will begin conducting some limited hearings using remote video technology that will require the presence of needed support employees in our courthouses.

The Court has increased janitorial services, is practicing social distancing, and preventing those who are ill from entering the buildings.

Employees must remain on call during this period and may be expected to report to work at any time based on the Court's determination regarding which operations, functions and employees are necessary to support the most critical Court services and to prepare for resumption of services.

Employees will continue to be provided paid release time during the closure as described in the Families First Coronavirus Response Act email that was sent to you on March 30, 2020. Employees who are required to perform work during the closure will continue to receive employee recognition time on an hour-for-hour basis. Please work with your supervisor and/or manager to track the hours you work and the recognition time will be processed once the Court fully reopens.

MICHAEL M. RODDY
Executive Officer